



Stainland and District Parish Council

7th Ordinary Meeting

Minutes

Thursday 18th October 2018 at 7.30pm at Stainland
Library

Present

Councillor J Crossley, Councillor L Fieldhouse (Chair), Councillor M James, Councillor R Chapman, Councillor S Halliday, Councillor Jean Redford, Councillor Thelma Hodgkinson, Councillor Heidi Mattei and J Goldthorpe (Clerk)

Due to ill health the Vice Chair presided over the meeting.

	Item	
18.7,1	<p><u>Apologies:</u></p> <p>a) <u>To Note and Approve Reasons for Absence.</u> Councillor P Bellenger did not pass apologies on via the clerk but conveyed them via Councillor James.</p> <p>It was resolved to note all apologies and approve all reasons for absence.</p>	
18.7,2	<p>Public Participation Session:</p> <p>Resident Mr L is currently trying to set up a Residents Association for Fall Spring Gardens (approx. 90 households) as there is a discord with the level of service provided by the Housing Association. He is currently attending an Active Citizen's Course and has a Facebook page set up ready to launch. He has been provided some questionnaires to circulate by the Housing Association but is heavily amending them before issuing. Cllr Halliday advised him that at the current time there is financial support the Parish Council can offer him but once the Resident's Association was officially established to re-contact the Parish Council with a view to some funding being awarded. Cllr James also advised of the Ward Forum Grants.</p> <p>Resident Mrs T raised the issue that a Planning Application for a property at Laithe Croft had been submitted under an alternative address. The question was raised when the next Planning Committee meeting would be held. It was resolved that a Planning Committee meeting would be held on 29th October 2019 and this item would be on the agenda.</p>	
18.7,3	<p>To receive Parish Councillors' declarations of interest Councillor Halliday declared an interest in the matters relating to Holywell Green School.</p>	

	Councillor James declared an interest in the matters relating to Bowling Green School.
18.7,4	<p>To accept the minutes of the 6th ordinary meeting of Stainland and District Parish council held on Thursday 16th August 2018</p> <p>It was resolved that the minutes not be signed as various amendments were agreed:</p> <ul style="list-style-type: none"> • 18.6.2 Has it been established if volunteers responded to the CMBC request for help eg Stainland Rec, who will lead on this. <i>The Parish Council has never been approached by CMBC regarding this so cannot respond.</i> • 18.6.2 Allotments – has it been established who owns them? <i>Cllr Halliday advised that the Parish Council are aware that the previous owner passed away and CMBC are in touch with the current owner. The 18 plots at Drury Lane are administered by CMBC.</i> • 18.6.2 Local Plan – re site LP016 – the site number should read LP146 • 18.6.3 Councillor Fieldhouse has no interest in the matters relating to the allotments. <p>It was resolved that the amendments would be made and put to the next meeting for ratification.</p>
18.7,5	<p>Correspondence</p> <p>To discuss correspondence received and consider any necessary action</p> <p>A further request was received from the WI for the Public Liability Insurance for the benches on the Poppy Trail to be reconsidered if the benches were gifted to the Parish Council. It was resolved that the clerk would check again with the Insurance Providers if, once the benches were gifted to the Parish Council, we were allowed to cover them. If this was the case, the Parish Council would accept the gift of the benches and arrange for Public Liability Insurance for them benches.</p> <p>Correspondence was received from the WI advising the Parish Council of the launch event for the Poppy Trail. <i>The Parish Councillors noted the relevant information.</i></p> <p>An email was received from a resident, Mrs P, regarding several items: The grassed areas and flowerbeds, people not keeping their hedges trimmed, a number of people who drive motor bikes and karts around the Recreational ground, the library to be open more often if possible with mixed usage, the old Methodist chapel burial ground near Carriage drive, parked cars down the village</p> <p>It was resolved these issues would be passed to the Environment Committee. <i>However the hedge issue needed to be reported to the Highway's department of CMBC.</i></p> <p>It was resolved the clerk would contact the resident to advise regarding the Coffee Afternoons held at the Library and also the monthly St Andrew's Café.</p> <p>A letter was received from St Andrew's Social & Fundraising thanking the Parish Council for the donation agreed at the last meeting. <i>This was acknowledged by the Parish Council.</i></p> <p>A response was received from CMBC's Empty Homes Team following the Parish</p>

	<p>Council's request of what action was being taken in respect of the 9 long term empty properties. <i>This was acknowledged by the Parish Council.</i></p> <p>An email from a resident, regarding The Square acknowledging the renovation work but suggestion three further options for the area:</p> <ol style="list-style-type: none"> 1) Reseed with grass seeds 2) Plant flowers 3) Turn it and other pieces of spare ground in the Parish into a communal allotments <p><i>It was resolved these issue would be passed to the Environment Committee.</i></p> <p>A letter was received from resident Mrs R asking:</p> <ul style="list-style-type: none"> • Advice on where the minutes to the Parish Council's meeting with CMBC Head of Neighbourhood & Communities held in 21st May 2018 could be found. • CMBC has asked for public volunteers to work with SCG services – who leads on this? • Full explanation as to why Councillor Bellenger is not on the Parish Council's Planning Committee. • How many submissions did the Parish Council members make in total on The Local Plan? <p><i>It was resolved these issue would be passed to the Environment Committee.</i></p>
18.7,6	<p>Finance</p> <p>An update of the recent banking transactions. <i>The bank statements were signed by the Chair</i></p> <p>To discuss & authorise payments to be made this month:</p> <ul style="list-style-type: none"> ○ Clerks salary <p><i>The above payment was authorised to be paid.</i></p>
18.7,7	<p>To receive updates on</p> <p>Anti Social Behavior / Motorbike issue <i>An update was provided from Councillor Bellenger in his absence advising that the local PCSO's have been conducting patrols in the area but cannot identify the riders or bikes at this time. Once the riders can be identified there are a number of actions the police can put in place ie reporting for offences, recovery of bikes under ASB legislation, tenancy warnings to families in rented accommodation etc. They have asked for additional patrols from the council's Community Safety Wardens who have access to a video van to capture footage. The police asked that the message is continued to be put out to the community to inform them who is involved so they can take action.</i></p> <p><i>It was resolved that a message to this effect would be put on the Parish Council's Facebook page. It was also suggested that maybe laminated versions of the message could be put in the park.</i></p> <p>Traffic calming by Duke of York <i>No update was passed form Councillor Bellenger regarding this.</i></p> <p>The Square</p>

	<p>Work has now started by the appointed firm, Jagers, who have already relaid 50% of the slabs. It is visible where the grassed areas have been re-seeded. It was resolved that the Environment Committee would set a budget for benches. Councillor James suggested that a new commemorative plaque could be placed. It was resolved that this would be dealt with by the Environment Committee and an appeal put on the Facebook page for details of what was on the original plaque.</p> <p>Bus/stop / bench on Station Road A reply has been received from WYCA advising that they would need to carry out a site visit before they can advise further. It was suggested this could be a joint site visit with a Parish Councillor. Action: the clerk to contact WYCA to discuss the visit.</p> <p>Local Plan The Parish Council advised that all the comments on their behalf were logged on 24th September 2018 via the portal. Amanda Tattersall advised that not all the comments are on the website as yet and she was very disappointed in the set up by CMBC of how to comment. Amanda Tattersall agreed to give a breakdown of all the comments at the next meeting. Mrs Tattersall also provided the Parish Councillors with a copy of a comment by Historic England. Thanks were given to Amanda Tattersall by the Chair for all the work she has put into this matter.</p>
18.7,8	<p>Feedback from the Town & Parish Council Annual Conference</p> <p>Councillors Fieldhouse and Redford attended on behalf of the Parish Council. Councillor Fieldhouse advised that it was a good opportunity to hear from other Parish & Town Councils regarding what they are doing. Talks were given by several CMBC employees including one about Christmas Lighting which may be of interest to the Parish Council in the future. It was also established that the Parish Council details were still not listed on the CMBC website. Action: the clerk to email the relevant details through to Wanda Lawson as soon as possible.</p>
18.7,9	<p>To discuss who will attend NALC conferences / meetings in future.</p> <p>Until dates are known it is hard to designate attendees for both NALC, YLCA & the CMBC led Town & Parish Council meetings. Councillor Fieldhouse said she was happy to attend the next meeting of the Town & Parish Councils on 6th November 2018. Action: the clerk to get a calendar of the meetings where possible.</p>
18.7,10	<p>Environmental</p> <p>A brief update from the committee meeting held on 27th September 2018 The Square – the possibility of holding a festive event in The Square was discussed and it was resolved that the residents would need to set up a group that would work with the Parish Council to arrange a possible grant to assist with entertainment. Councillor Fieldhouse has undertaken to compose a letter to the local residents to suggest this.</p> <p>A summary of what has been raised with Sonoco in the past.</p> <p>It was discussed that one of the main issues were that the HGV's were coming off the motorway at Outlane and were travelling through Sowood. Previous discussions have brought to light that the issue appears to be lack of signage on the roundabout but Kirklees MBC have refused to allow a sign with the word "Sonoco" on as it would be a form of</p>

	<p>advertising.</p> <p>It was resolved that the Parish Council would write to Sonoco regarding the issue and that Councillor James would draft the letter for the clerk to issue.</p> <p>Action: Councillor James to draft letter & pass to clerk.</p>
18.7.11	<p>Communications</p> <p>A brief update from the committee meeting held on 4th October 2018</p> <p><i>The Facebook page is now up and running. Councillors Fieldhouse and Halliday and the clerk have diarised a date for training on the website. Signage – this has been measure up and some quotes requested. The internal sign has been agreed and is in use.</i></p> <p>Action: the clerk to email CMBC regarding permission for location of the external sign. Quotes are being sort for other promotional items such as a pop up banner and table cloth. It was suggested that a “launch event” be held, possibly on 12th January 2019, to introduce the Parish Council to the public and local businesses and promote the grants available. It was resolved the Finance Committee would meet to discuss the amount of grants that could be offered at such an event. Action: Councillor James to arrange a date and a draft agenda for the Finance Committee meeting.</p>
18.7.12	<p>To discuss the possibility of making either a grant or an award to both Bowling Green and Holywell Green Schools to be spent as we designate, either books, plants etc</p> <p><i>It was discussed that a figure of around £500.00 per school sounded reasonable with a view to it being reviewed. It was suggested a “book plate” be created to go in any books supplied, if this was the agreed option, to raise awareness of the Parish Council.</i></p> <p>Action: Councillor Halliday to contact both schools regarding the idea and provide feedback. Action: the item to be added to the proposed Finance Committee agenda to set a budget.</p>
18.7.13	<p>Parish Council Launch Event</p> <p><i>This was discussed under 18.7.11</i></p>
18.7.14	<p>To agree Agenda items for the next meeting.</p> <ul style="list-style-type: none"> • CHAS Registering – promote to local businesses to register with a view to the Parish Council commissioning any future work with a view to putting back into the local economy. • Gritting of pavements. • The Memorial Park and Stone. • Local Plan Update.
18.7.15	<p>Date and Venue of Next Meeting 15th November 2018 at 7.30pm at Stainland Library</p>