



**Stainland and District Parish Council
10th Ordinary Meeting
Minutes
Thursday 17th January 2019 at 7.30pm at Stainland
Library**

Present

Councillor J Crossley (Chair), Councillor L Fieldhouse, Councillor R Chapman, Councillor Jean Redford, Councillor T Hodgkinson, Councillor P Bellenger, Councillor M James & J Goldthorpe (clerk)

Item	
18.10.1	<p>Apologies:</p> <p>a) <u>To Note and Approve Reasons for Absence.</u> <i>Councillor Mattei sent her apologies</i> It was resolved to note all apologies and approve all reasons for absence.</p>
18.10.2	<p>Public Participation Session: <i>A resident asked regarding the proposed bus shelter and / or bench on Station Road that had been refused by CMBC Highways department. The resident indicated that it could be placed in a banked area on the right side of the road as you were coming up the hill in a grassed area. This would mean that the owners of the land, Together Housing, would have to give permission for the area to be excavated, shored up, flattened and surfaced.</i> It was resolved that this suggestion would be taken up with Together Housing and the costs involved investigated. Action: the PC to approach Together Housing with new proposal.</p> <p><i>The resident also said that a bus shelter was needed on the opposite side of the road, however, when previously approached the PC had been advised by WYCA that CMBC Highways department had said this was not possible at this site.</i></p> <p><i>A resident asked that the grit / salt bin that was previously in the Memorial Park car park be replaced.</i> It was resolved that Cllr Bellenger would establish why it was originally removed. Action: Cllr Bellenger to provide an update at next meeting.</p> <p><i>A resident who is endeavouring to set up a Residents Group in the Fall Springs area of the Parish provided a progress update. Following a campaign to gain interest, the closing date of which was 9th November 2018, he received a 10% return. A response from Together Housing was received early in the week, 2 months after being consulted. He feels there appears to be good general support for the group within the community and will endeavour to push ahead with the process.</i> <i>It was noted that once the group was officially established they would have the chance to apply for a grant from the Parish Council and they did not need to wait until the next round of grants (in approx. six months)</i></p>
18.10.3	<p>To receive Parish Councillors' declarations of interest</p>

	<i>No declarations of interest were made.</i>
18.10.4	<p>To</p> <ul style="list-style-type: none"> a) accept the minutes of the 9th Ordinary meeting of Stainland and District Parish Council held on Thursday 13th December 2018 b) for the Chair to sign & date the previous minutes <p><i>It was resolved to accept the minutes and they were signed and dated by the Chair</i></p>
18.10.5	<p>Correspondence</p> <p>To discuss correspondence received and consider any necessary action</p> <p>Email received from a resident asking: Could the notes from the above meeting clarify the position/policy of The SPC and Face Book. Some Temporary Councillors, when asked about some of the postings that relate to SPC on Social Media sites, appear to say they do not either enter or read postings on some of the sites.</p> <p><i>The Parish Councillors have no obligation to use Social Media. The Parish Council's Facebook page is a public facing page ie: only the persons appointed by the Parish Council can add posts to the page, on which people can add comments but individuals cannot add posts to the site themselves. The posts added by the Parish Council all relate to upcoming events and are there as an information source for the public.</i></p>
18.10.6	<p>Finance</p> <ul style="list-style-type: none"> • An update of the recent banking transactions. <p><i>The bank statements were signed by the Chair.</i></p> <ul style="list-style-type: none"> • To discuss & authorise payments to be made this month: <p>Clerks salary Go Local invoice Branded items Stationary</p> <p><i>The above payments were authorised to be paid.</i></p> <ul style="list-style-type: none"> • To recap the proposed budget items discussed at meeting held 9th January 2019 & finalise any outstanding decisions. <p><i>The amended budget, following advice from YCLA, was agreed also taking into account items due to be discussed further on in the meeting.</i></p>
18.10.7	<p>To receive an update on the Launch Event held on 12th January 2019</p> <p><i>Cllr Fieldhouse advised that there was quite a good turn out of interested people. Several Grant Applications forms were given out. Thanks were given to Cllr Redford for providing baked goods to go with the refreshments.</i></p>
18.10.8	<p>Update on the play equipment for the park.</p> <p><i>It was established that this item referred to Stainland Park.</i></p> <p><i>Cllr Crossley has been advised by Amanda Firth of CMBC who advised the cost for a replacement slide would be £5/6k.</i></p> <p>Action: <i>Cllr Crossley to clarify if CMBC will make up any underspend if the Parish Council was to pay the bulk of the cost. It was also asked that clarification was received if this price was solely for the slide or if it included all the fitting etc.</i></p>
18.10.9	<p>To appoint an Internal Auditor</p> <p><i>The clerk had previously emailed the other local Town and Parish Council's for suggestions of who they use. The most popular choice was Yorkshire Internal Auditor Services.</i></p> <p><i>It was resolved the clerk should approach them for a quote. It was also suggested by Cllr James that one of the local schools may also have a suggested firm as they are now independently audited.</i></p> <p>Action: <i>the clerk to approach YCLA& the local schools for more recommendations and also Yorkshire Internal Auditor Services for a quote.</i></p>
18.10.10	<p>To discuss the Christmas Lights for 2019</p> <p><i>Cllr Crossley advised that for the last 5+ years, volunteers have put up battery powered lights. That there is a Parish Council it would be nice to have either a larger band of volunteers and to possibly increase the number of lights. At approx. £1000 per lamppost it would be too expensive to provide column lights throughout the district.</i></p> <p>It was resolved that in future, a request would be made through all the local Social Media sites</p>

	<p>asking for volunteers to help with the lights. It was also resolved that any extra purchases would be funded from the Environmental budget.</p>
18.10.11	<p>To receive an update on the Conservation Area Character Appraisal. Cllr Bellenger asked that it be noted that he objected to the appraisal. It was discussed that the quotes are very involved and had several “unknowns” that could increase the costs. From the information received so far it was agreed it was hard to say a final cost but looked as if it could be in the region of £10k. It was proposed that, as the Parish Council is mindful of the costs, more consultation was required, It was resolved that a Working Group be created to establish more details (ie, pros & cons, timescale etc) made up of Parish Council members and interested non-Parish Council members. Action: Working Group to be established & a meeting date and time announced.</p>
18.10.12	<p>To discuss / receive an update on the Community Transport . Peter Hancock, who attended the Launch Event on behalf of the Community Transport, let some details with Cllr Hodgkinson. This will be a new area for them to cover and they are currently short of drivers but are in the process of trying to recruit. They currently charge from the drivers home for mileage reasons so if they can recruit some drivers within the area it will reduce the cost for customers. It was resolved that the contact details for Community Transport would be placed on the Parish Council’s Facebook page. Cllr Redford will ask for an update on the recruitment drive prior to the next meeting. Following on from this Cllr Bellenger suggested the Parish Council could possibly subsidise a bus service within the area with a view to help tackle social isolation. Action: Cllrs to decide a suggested route and then Cllr Bellenger will approach the local bus companies to discuss feasibility and costs.</p>
18.10.13	<p>To receive an update on the gas lamp / lights in The Square and surrounding areas. After discussing this matter, it was that, as the Parish Council is led to believe the land the lights is sighted on is privately owned, it may be possible for the light in question to be gifted to the residents of The Square by CMBC. However this would be up to the residents of The Square to raise with CMBC. With regards to the heritage lighting, CMBC have advised that if it was to be removed it will be replaced like for like. However, any other lamp post will be replaced with the new steel pole style. It was discussed that it would be beneficial to know the cost difference between the two styles of post (ie heritage & steel) in case, at some point, the Parish Council would like to introduce some heritage lighting in certain places. Action: Cllr Bellenger will contact CMBC Street Lighting to get the prices.</p>
18.10.14	<p>To discuss the provision of grit bins within the district. It was resolved that this matter would be taken up but the Environment Committee It was suggested that if the Parish Council could have access to the “scoring” system used by CMBC when they allocated grit bins it could be used as reference point by the Parish Council for identifying the areas with the greatest need. Action: Cllr Bellenger to enquire with CMBC for the information and also a location of current bins.</p>
18.10.15	<p>To agree Agenda items for the next meeting. An update regarding Community Transport An update on the Conservation Area Appraisal. An update on the play equipment for Stainland Park An update on the traffic calming by the Duke of York.</p>
18.10.16	<p>Date and Venue of Next Meeting 21st February 2019 at 7.30pm at Stainland Library</p>