



Stainland and District Parish Council 2nd Environment Committee Minutes

25th October 2018

Attended – Judith Crossley (Chair), Lisa Fieldhouse, Malcolm James, Su Halliday (minute taker)

	Item
18.E2,1	<p>Apologies and Reasons for Absence and Lateness To receive apologies and approve any reasons for absence presented to the Council <i>No apologies were received from Councillor Bellenger</i></p>
18.E2,2	<p>Public Participation Session. <i>No members of the public attended</i></p>
18.E2,3	<p>To receive Parish Councillors' declarations of interest <i>Councillor Halliday declared an interest in Drury Lane allotments</i></p>
18.E2,4	<p>To accept the minutes of the 1st Environment Committee meeting of Stainland and District Parish Council held on Thursday 16th August 2018 a) for the Chair to sign & date the previous minutes <i>It was resolved to approve said minutes as a true and accurate record of the meeting and they were signed by the Chair.</i></p>
18.E2,5	<p>Correspondence To discuss correspondence received and consider any necessary action <i>Correspondence received from a resident regarding matters dealt with previously. Councillor Fieldhouse will respond.</i></p>
18.E2,6	<p>Update on The Square, Holywell Green:</p> <ul style="list-style-type: none">Plans for planters, trees, ongoing gardening by residents <i>Grass seeds are starting to germinate around the edges of the green where weedkiller was used previously. Some areas near the paths will also need re-seeding. Grass cutting will remain the responsibility of SCG.</i> It was resolved that a budget for the purchase of 10 x 2.5m sleepers @£15 each plus brackets to fix them together at the corners. Plants will be supplied (perennials and shrubs) by Parish Council, with ongoing gardening of the raised beds to be passed over to local volunteers. Councillor Crossley will ask CMBC if they are able to provide some top soil to fill the planters. <i>An offer of a tree from a local resident. Parish Clerk to contact her and clarify whether she has a budget in mind and whether she would like the Parish Council to arrange purchase and planting of the tree.</i> <i>New trees to be obtained from Beardsworths. Councillor Crossley will ask Mark Spencer if CMBC will plant them or if whether the Parish Council needs to arrange for a gardening company to plant them. Parish Clerk to arrange quotes for a garden contractor if required.</i>Discuss / propose a budget for benches <i>Paths almost finished. Need to wait for concrete footings for benches to be added. Councillor Crossley will ask Mark Spencer of CMBC if the Parish Council can order the benches via CMBC. Agreed on bench design after consideration of a range of costed options. Total will be no more than £2500 for 4 benches.</i>

	<ul style="list-style-type: none"> • Christmas event A Christmas tree is to be donated by a resident. Councillor Crossley will ask Mark Spencer if CMBC will cut the tree down from the nearby alley and re-site it in the socket in the centre of the green. Councillor Fieldhouse has prepared a letter to local residents asking for volunteers to help plan and arrange the event. Possible dates are 22nd Dec (brass band available) or 15th Dec (local choir available.) A budget with a £200 limit was agreed to fund a locally arranged event, including some refreshments. Including the lantern parade was discussed and local involvement of Holywell Green residents in this would be good. Councillor Fieldhouse will coordinate the date and then notify the officer at CMBC responsible for events on public land. • Discuss replacing commemorative plaque. Councillor James will follow up with Bruce Bain regarding the original wording of the plaque on the stone and a replacement plaque will be ordered in due course, which will also credit the Parish Council with the 2018 refurbishment.
18.E2.7	<p>Update on Wesley Chapel graveyard next to Carriage Drive. No update received from CMBC. The Parish Clerk will chase this up and if it transpires that CMBC are not willing or able to address the state of the graveyard the Parish Clerk will arrange for 3 quotes from garden maintenance / tree surgeon companies and a future Parish Council Environment Committee meeting will decide, based on the amounts quoted, whether or not this should be something for the Parish Council to take on.</p>
18.E2.8	<p>Consider employing a regular contractor for maintenance of grass verges around Stainland and District. Discussion regarding employing a contractor to supplement the work of SCG in maintaining grass verges etc around the parish area. It was resolved that Councillor Fieldhouse will draft a letter for the Parish Clerk to send to Mark Spencer regarding the Parish Council's expectations about the "finish" of grass cutting around the area. He will be invited to attend an environment committee meeting in the new year. It was not agreed to employ a contractor directly at this time.</p>
18.E2.9	<p>Gritting of footpaths and installation of grit bin adjacent to steep slope into Stainland Rec public carpark It was resolved that Councillor Crossley would request a grit bin for Stainland Rec car park entrance from Mark Spencer and cc Cllr Paul Bellenger into this email. Councillor Crossley will also explore the possibility of the Parish Council purchasing additional grit bins if Highways would agree to top them up.</p>
18.E2.10	<p>Drury Lane allotments:</p> <ul style="list-style-type: none"> • Update on transfer of Drury Lane allotments No update from CMBC legal department. • Arrangements for plot allocation from waiting list A proposal was made by Councillor Halliday that once the Parish Council is responsible for administering the allotments, priority should be given to residents living within the Parish Council area. This was agreed. • Applying for grants to improve paths and boundaries on the allotments. When the transfer has been finalised, Councillor Halliday will apply for grants on behalf of the Parish Council from external charities and organisation for improvements to paths within the allotments.
18.E2.11	<p>Update after meeting with CMBC Conservation Officer Kate Peach; are there any historical features of Stainland and District which we could apply for listed status for in order to offer additional protection? Discussed whether there were any local features which would benefit from the protection of "Listed" status. It was resolved not to proceed with any applications at this time.</p> <p>Amanda Tattersal presented a proposal to obtain a character appraisal for Stainland and explained why this would be important for the village. She agreed to research this further, including obtaining possible costings from commercial companies and other organisations</p>

	<p><i>such as Historic England who are able to do this. She will present a costed proposal at a future meeting. It was noted that much of the ground work in terms of researching buildings and providing evidence of their importance could be done by volunteers by collating what is known locally. This could potentially reduce the cost of a commercial character appraisal.</i></p> <p><i>The possibility of adding Holywell Green into Stainland's "Conservation area" status when it is next reviewed was discussed. It was felt that a separate listing would be more appropriate.</i></p> <p><i>Amanda was thanked by councillors for her extensive work in highlighting the conservation needs of the area.</i></p>
18.E2.12	<p>Dog waste bin at far end of Stainland Rec <i>It was resolved that Councillor Crossley would Mark Spencer why it is covered with a plastic bag to prevent it being used and what the frequency for emptying it should be. If SCG do not intend to replace it, the Parish Council agreed to pay for a replacement bin.</i></p>
18.E2.13	<p>To agree Agenda items for the next meeting</p> <ul style="list-style-type: none"> • <i>It was proposed that the Parish Council investigate the cost of paying CMBC to install and maintain lamppost hanging baskets. Councillor Crossley will ask Mark Spencer to supply a quote per lamppost and this will be discussed at the next meeting.</i> • <i>Update on Wesley graveyard</i> • <i>Update on The Square, Holywell Green</i> • <i>Update on allotment transfer</i> • <i>Mark Spencer invited to attend to discuss SGC's plans for maintaining the Parish Council area to a good standard.</i> • <i>Update on character appraisal proposal.</i>
18.E2.14	<p>To agree a date and time for the next meeting <i>Next meeting 31st January 2019 at 7.30pm in Stainland Library</i> <i>Parish Clerk to invite Mark Spencer to attend and send him the agenda and a reminder before the meeting.</i></p>