



**Stainland and District Parish Council
13th Ordinary Meeting
Minutes
Thursday 18th April 2019 at 7.30pm at Stainland
Library**

Present

Councillor J Crossley (Chair), Councillor L Fieldhouse, Councillor T Hodgkinson, Councillor M James, Councillor P Bellenger, Councillor J Redford, Councillor H Mattei (late arrival) & J Goldthorpe (clerk)

Public Attendees: 2

	Item
19.13.1	<p>Apologies:</p> <p>a) To Note and Approve Reasons for Absence. <i>Councillors Halliday & Chapman sent their apologies</i> It was resolved to note all apologies and approve all reasons for absence.</p>
19.13.2	<p>Public Participation Session: <i>A resident wanted to thank the temporary councillors for all their work in the last 12 months and said it was appreciated by the community.</i></p> <p><i>A resident brought to the Parish Council's attention that the fencing between Gray Hall Barn and Fall Spring Gardens is in urgent need of maintenance. It is unclear if this would be the responsibility of CMBC or possibly a management company for the adjacent houses/ car park area.</i> It was resolved that the clerk would contact CMBC and raise the issue and seek clarification of where the responsibility lies. Action: the clerk to contact CMBC</p>
19.13.3	<p>To receive Parish Councillors' declarations of interest <i>No declarations of interest were made.</i></p>
19.13.4	<p>To</p> <p>a) accept the minutes of the 12th Ordinary meeting of Stainland and District Parish Council held on Thursday 21st March 2019 b) for the Chair to sign & date the previous minutes</p> <p>It was resolved to accept the minutes and they were signed and dated by the Chair</p>
19.13.5	<p>Correspondence To discuss correspondence received and consider any necessary action</p> <p>Email received from a resident regarding the refuse collections, the amount of recycling left blowing around after collections, items of bulky waste around the area. It was resolved that, with regards to the bulky items, after confirmation that they were still awaiting collection, CMBC would be contacted to ask the Community Wardens out to deal with the issue. Councillor Bellenger would also take up the issue of the timescale for waste</p>

	<p>collection and the re-cycling with CMBC.</p> <p>An invite has been received from Hebden Royd Town Council to attend the Annual Meeting & Mayor Making Ceremony. <i>The date was noted by all members</i></p> <p>A response was received from the owner of 26 Station Road regarding the installation of a bench by the bus stop. <i>The owner has no objection to the bench being situated there but has suggested a rubbish bin is also provided.</i> <i>It was discussed that CMBC are no longer installing “pole” bins and it was resolved that once the bench is in situ, if there is an issue with litter, the Parish Council will approach CMBC with a view to sourcing a rubbish bin. It may be that in the future the Parish Council would have to finance the emptying of any newly added bins.</i> <i>Cllr Crossley said she would contact CMBC regarding the bin being placed at Oaks House which is still outstanding.</i></p> <p>Correspondence has been received from a resident regarding:</p> <ul style="list-style-type: none"> • litter and dumping on the land by the bus stop on Forest Hill Road. <i>Councillor Bellenger has established the land concerned is privately owned and has approached the owners to resolve this matter and they have advised the matter will be resolved in the near future.</i> • the path between Gosport Close and Stainland Road having a “depression” in it that collects rain water and therefore floods on a regular basis. <i>It was resolved that this issue would be forwarded to the Highways Section of CMBC to investigate and hopefully resolve.</i> • At the corner of Forest Hill Road and Gosport Lane there is what looks to be an old horse trough that has a drain in it that appears to be blocked as the water is overflowing onto the road. <i>It was resolved that this issue would be forwarded to the Highways Section of CMBC to investigate and hopefully resolve.</i> <p>Action: the clerk to forward the two issues to the Highways Section of CMBC.</p> <p>An email has been received from a resident regarding improving the signage for the entrance to the Stainland Recreation Ground. <i>Following a discussion regarding the name of the ground (confirmed that CMBC has is listed as Stainland Recreation Ground) the Parish Council agreed to take the matter under consideration regarding possible new / extra signage.</i></p>
19.13.6	<p>Finance</p> <ul style="list-style-type: none"> • An update of the recent banking transactions. The bank statements were signed by the Chair. • To discuss & authorise payments to be made this month: Clerks salary YLCA Membership Renewal <p><i>The above payments were authorised to be paid.</i></p> <p>Go Local Invoice <i>There was no invoice to be paid / agreed due to the article being cancelled for the latest issue.</i></p>
19.13.7	<p>To discuss The Cross <i>After a discussion it was resolved to leave this to the incoming Parish Councillors to look at as it will need to be a planned project as this is a historical and listed monument. It has previously been discussed by SADCA to move the cross elsewhere which CMBC had seemed in favour of. Cllr Mattei pointed out that before any project was discussed clarification would be needed of the exact area covered by the Grade 2 Ancient Monument classification.</i></p>

19.13.8	<p>To review the quotes for the signage for The Square and appoint a contractor <i>The quotes were reviewed and the quote from Pearson Brothers was most agreeable. However it was suggested that the quality of the steel quoted was confirmed before any order was made. Cllr Fieldhouse offered to get this clarification.</i></p>
19.13.9	<p>To receive an update on the traffic calming plans for the following areas:</p> <ul style="list-style-type: none"> • Duke of York <p><i>Cllr Bellenger advised that priority lining has been asked for in both directions, plus signage to explain the new prioritisation. No time scale was available as a Traffic Regulation Order has to be put in, but the Lib / Dems have agreed to fund this.</i></p> <ul style="list-style-type: none"> • Bowling Green School • Holywell Green School <p><i>Cllr Bellenger advised that signage and speed indicators have been requested. Cllr Bellenger advised he was happy to deal with any future enquiries.</i></p>
19.13.10	<p>To receive an update on the Conservation Area Character Appraisal. <i>As agreed at the last meeting the clerk has condensed the timeline and this has been agreed by the Chair and Vice Chair. Unfortunately there has been issues with the website that has delayed it being published and the clerk does not have the technical knowhow to create a new page / menu tab for this. A request for assistance has been made. It was resolved that the condensed timeline would be forwarded to all members prior to being published and the clerk would endeavour to get the information on the website in some form prior to the elections. It was requested that the item be carried forward to the agenda for the June Parish Council meeting for the new Parish Councillors to continue with.</i></p> <p><i>Mrs Tattersall asked that her following statement be minuted: “Because Cllr Bellenger’s post on Facebook, with misleading information, has seriously jeopardised a comprehensive Character Appraisal for Stainland being obtained through the Parish Council, there is little point my putting any more voluntary work into this project. I still strongly believe in the importance of obtaining a comprehensive Character Appraisal for the historic village of Stainland and remain open to any routes that could achieve this. Mainly, the poll post did not provide residents with:</i></p> <ol style="list-style-type: none"> 1. <i>Stainland’s 3 page Conservation Area leaflet but directed residents to Todmorden’s comprehensive appraisal; or</i> 2. <i>The reasons the Parish Council are looking into a Character Appraisal”</i> <p><i>Following a discussion Cllr Bellenger left the meeting.</i></p> <p><i>The Parish Council went on to thank Mrs Tattersall for all her work and help on this project and re-iterated that the project remained open and had not been resolved.</i></p> <p>Action: <i>Clerk to email the timeline to all members and add the item to the agenda for the June meeting.</i></p>
19.13.11	<p>To agree Agenda items for the next meeting (ie June). <i>An update on the Character Appraisal An update on the traffic calming at the Duke of York. To discuss and agree a slide for Stainland Rec. To look at possible restoration / conservation of The Cross.</i></p>
19.13.12	<p>Date and Venue of Next Meeting 2019 Stainland and District Parish Council Annual Meeting to be held 16th May 2019 at 7.00pm at Stainland Library</p>

Meeting closed at 8.50pm