



**Stainland and District Parish Council  
12th Ordinary Meeting  
Minutes  
Thursday 21st March 2019 at 7.30pm at Stainland  
Library**

**Present**

**Councillor J Crossley (Chair), Councillor L Fieldhouse, Councillor R Chapman, Councillor T Hodgkinson, Councillor M James, Councillor S Halliday & J Goldthorpe (clerk)**

**Public Attendees: 3**

Item	
18.12.1	<p><b>Apologies:</b></p> <p>a) <b>To Note and Approve Reasons for Absence.</b> Councillors Mattei, Redford and Bellenger sent their apologies <b>It was resolved</b> to note all apologies and approve all reasons for absence.</p>
18.12.2	<p><b>Public Participation Session:</b> A resident asked if the proposed slide for Stainland rec was the correct piece of equipment to invest in? Possibly gym / fitness equipment would be better? To help improve the health and lifestyles of local residents. Cllr Fieldhouse said that as far as she knew Cllr Bellenger had carried out some consultation on Facebook which favoured the slide. Cllr Fieldhouse would check this with Cllr Bellenger. Cllr Halliday suggested that maybe the Parish Council could invest in the gym style equipment in the future. <b>It was resolved</b> that the suggestion would be taken into account and that Cllr Crossley would contact CMBC regarding the possible costs involved.</p> <p>A resident brought to the Parish Council's attention that the fencing between Gray Hall Barn and Fall Spring Gardens is in urgent need of maintenance. It is unclear if this would be the responsibility of CMBC or possibly a management company for the adjacent houses/ car park area. <b>It was resolved</b> that the clerk would contact CMBC and raise the issue and seek clarification of where the responsibility lies. <b>Action:</b> the clerk to contact CMBC</p>
18.12.3	<p><b>To receive Parish Councillors' declarations of interest</b> No declarations of interest were made.</p>
18.12.4	<p><b>To</b></p> <p>a) <b>accept the minutes of the 11<sup>th</sup> Ordinary meeting of Stainland and District Parish Council held on Thursday 21<sup>st</sup> February 2019</b> b) <b>for the Chair to sign &amp; date the previous minutes</b></p> <p><b>It was resolved</b> to accept the minutes and they were signed and dated by the Chair</p>
18.12.5	<p><b>Correspondence</b> <b>To discuss correspondence received and consider any necessary action</b></p>

	<p><b>Email received from a resident regarding the renovation work that has started at Rob Royd Farm &amp; their concerns that the Planning Enforcement Team and the Wildlife Crime Team may not proceed with any action. There were also a large number of swifts in the area last year and raising concerns about the possible pollution of the land and wildlife.</b></p> <p><i>The Parish Council have already raised their similar concerns with both CMBC Planning Section and the Wildlife Officer at West Yorkshire Police. Whilst CMBC have not responded to the Parish Council the Wildlife Crime Officer has responded. He confirmed he had also had some contact with the Conservation Officer at CMBC who had also contacted the Planning Enforcement Team regarding the issue. He has also confirmed with Natural England that there is no development licence and no application has been made for one. He is in contact with the agent for the site. He is seeking advice and guidance on what enforcement action can be taken regarding the roost disturbance.</i></p> <p><b>It was resolved</b> that the clerk would contact the Planning Enforcement Team for an update.</p> <p><b>Action:</b> Clerk to contact the Planning Enforcement Team</p> <p><b>Email received from a resident asking could the notes include an update on Shaw Park Restoration Group and Stainland and District Community Association.</b></p> <p><i>It was resolved it was not the Parish Council's place to comment on the workings of other organisations. However both parties have been invited to the Annual Parish Meeting so hopefully an update will be provided then.</i></p> <p><b>Email received from a resident asking if there was an update on the the repair work being carried out on the wall at the entrance to Church Lane instigated by a member of SADCA.</b></p> <p><i>The Parish Council has no update but agreed that the materials and fencing were a health and safety issue.</i></p> <p><b>It was resolved</b> that a progress update would be requested from CMBC</p> <p><b>Action:</b> Cllr Crossley to contact CMBC for an update that will be fed back to the resident.</p> <p><b>Email received from a resident asking if the item on parking outside schools could look at Air Pollution. A lot of resources are being used to look at Air Quality in Calderdale. After a lengthy discussion, the Parish Council resolved it would note the point and take it into consideration.</b></p>
18.12.6	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• <b>An update of the recent banking transactions.</b></li> </ul> <p>The bank statements were signed by the Chair. A projected budget for the final month of the year was circulated to councillors</p> <ul style="list-style-type: none"> <li>• <b>To discuss &amp; authorise payments to be made this month:</b></li> </ul> <p style="margin-left: 40px;"><b>Clerks salary</b> <b>Go Local invoice</b> <b>Stationary</b></p> <p><i>The above payments were authorised to be paid.</i></p>
18.12.7	<p><b>To review and agree the insurance renewal invitation.</b></p> <p><b>It was resolved</b> to accept the renewal quote from Came &amp; Company.</p> <p><b>Action:</b> clerk to set up payment for renewal</p>
18.12.8	<p><b>To receive an update on the Conservation Area Character Appraisal</b></p> <p><i>Mrs Tattersall provided the Parish Council with a detailed time line of events and research activities carried out so far.</i></p> <p><i>After discussion it was resolved that this information including the reasons for carrying out an appraisal and what further work would be involved would be published on the Parish Council's website</i></p> <p><i>The Working Party volunteered to do some of the future work to reduce time / money that will be required.</i></p>

	<p><b>Action:</b> the clerk to condense the time line and circulate for confirmation prior publishing on the Parish Council's website.</p> <p>Cllr Halliday suggested that any final decision / vote to commission a Character Appraisal should be deferred until the newly elected permanent Parish Councillors are in place.</p>
18.12.9	<p><b>To discuss The Cross</b>  This was deferred until a future meeting due to time limitations.</p>
18.12.10	<p><b>To receive an update on the slide for Stainland Rec</b>  Cllr Crossley has received an email from the Playground Project Officer of CMBC advising that it would not be possible to replace the slide with a "like for like" model due to its height &amp; safety regulations within the UK. The existing safety surfacing has been inspected and will need upgrading and extending on either side of the new slide. CMBC is waiting for quotes for this work. CMBC provided details of 3 possible models of slide &amp; these details will be forwarded to members electronically.</p>
18.12.11	<p><b>To agree to the clerk carrying over her annual leave balance</b>  It was resolved that the clerk could carry 15 hours leave over to the next year.</p>
18.12.12	<p><b>To discuss the parking issues in the surrounding area of Holywell Green School</b>  This was discussed earlier under 18.12.5 and no further comments were made.</p>
18.12,13	<p><b>To discuss possible new projects for the next financial year</b>  This was deferred until a future meeting due to time limitations.</p>
18.12.14	<p><b>To agree Agenda items for the next meeting.</b>  Possible projects for the next financial year  The Cross</p>
18.12.15	<p><b>Date and Venue of Next Meeting</b>  The Annual Parish Meeting to be held 28th March 2019 at 7.30pm at Stainland Library  13<sup>th</sup> Ordinary Meeting to be held 18<sup>th</sup> April 2019 at 7.30pm at Stainland Library</p>

Meeting closed at 9.00pm