



Stainland and District Parish Council 15th Ordinary Meeting Minutes

Thursday 18th July 2019 at 7.30pm at Stainland Library

Present

Councillor P Bellenger (Chair), Councillor L Fieldhouse, Councillor C Lee, Councillor S Holdsworth, Councillor A Foster, Councillor M Mullany, Councillor G Liddell & J Goldthorpe (clerk)

Public Attendees: 5

Item	Item
19.15.1	<p>Apologies and Reasons for Absence and Lateness</p> <p>To receive apologies and approve any reasons for absence presented to the Council <i>Councillors Dixon & Doherty sent their apologies</i> It was resolved to note all apologies and approve all reasons for absence.</p>
19.15.2	<p>Public Participation Session:</p> <p>A resident acknowledged and thanked the Parish Council for the work carried out in The Square.</p> <p>A resident raised the issue of the bus service between the Stainland and Huddersfield on a Saturday. The first bus doesn't come through the village until 9.00am whereas the service is available from 6.00am from Outlane. This is effecting the opportunity for residents to get to work. <i>It was acknowledged that the routing would be decided on by the bus company. It was resolved that the Parish Council would approach WYCA and First Bus for an explanation as to the timings.</i> Action: the clerk to contact both organisations</p> <p>A resident asked why three dog waste bins had been removed from the bottom of the park and asked if they would be replaced. <i>Cllr Bellenger advised that the bins at the bottom of the park would not be replaced as CMBC couldn't get vehicles near enough to empty them. There are, however, 5 bins at the top of the park and people needed to be educated to use them.</i></p> <p>A resident raised the issue of the bin in the layby on The Hame. It is constantly full and needs to be emptied more frequently. <i>Cllr Bellenger advised that he has asked the Safer Cleaner Greener department of CMBC for a schedule of when all the bins in the area are to be emptied & the grass areas to be cut. Once he has this he will arrange for it to be available to the public.</i></p>
19.15.3	<p>To receive Parish Councillors' declarations of interest <i>No declarations of interest were made.</i></p>
19.15.4	<p>To</p> <ol style="list-style-type: none"> a) accept the minutes of the 14th General Meeting of Stainland and District Parish Council held on Thursday 20th June 2019 b) for the Chair to sign & date the previous minutes

	<p><i>It was resolved to accept the minutes and they were signed and dated by the Chair</i></p>
19.15.5	<p>Correspondence To discuss correspondence received and consider any necessary action</p> <p>C19.15.1 – Solvay – an email has been received offering employee involvement in projects within the district <i>Cllr Bellenger advised that, as a Ward Councillor, he had a meeting set with Solvay in the next week to discuss this offer</i> Action: <i>Cllr Bellenger to provide feedback following the meeting</i></p> <p>C19.15.2 – email from resident regarding the condition of the surface of Stainland Road, particularly opposite Burwood Court. <i>Cllr Bellenger advised that, hopefully in July / August a large area of the road would be resurfaced. However it was unclear if this would cover the area that the resident had raised but the clerk had signposted the resident to the CMBC website page on where potholes etc could be reported.</i></p> <p>C19.15.3 – email from resident covering several points:</p> <ul style="list-style-type: none"> • CMBC Elected Members receive an allowance and are provided with an electronic device. Could the official contact details of our 3 Ward Councillors be entered on The Stainland Parish Council Web Site please. Email addresses etc. It was resolved that this would be looked at under the current review of the website content. was • A number of important planning decisions are made by Officers, but some work being carried out does not appear to be on The CMBC Planning Website. We have always been told to discuss Planning Issues that affect our Ward with our Ward Councillors, therefore I presume Councillor Greenwood and Councillor Holdsworth will be the people to contact. It was resolved that this was correct. • Could Amanda Firth or a SCG Manager be contacted to establish exactly what Rights of Way were maintained when a work party had a day in The Stainland Parish Council Area this month. The Parish Council was unaware of a working party that had been in the area. It was resolved that Amanda Firth at CMBC would be contacted for confirmation. Action: the clerk / Cllr Bellenger to contact Amanda Firth. • <i>It was confirmed that the full list of Ward Councillors' allowances were circulated as requested.</i>
19.15.6	<p>Finance</p> <ul style="list-style-type: none"> • An update of the recent banking transactions. The bank statements were signed by the Chair. It was resolved that a Finance Committee meeting should be scheduled to discuss the statement of the budget for the next year. • To discuss & authorise payments to be made this month: <ul style="list-style-type: none"> ➤ Clerks salary & associated costs (£759.86) ➤ Internal Auditors invoice. (£250.00) ➤ Replacement Cartridges (£59.99) ➤ Petty Cash Top Up (£20.00) ➤ Sky Mobile (£17.00) <p><i>The above payments, totalling £1106.85, were authorised to be paid & the schedule signed.</i></p>

19.15.7	<p>To review the quotes for the placing of the bench(es) on Station Road <i>Following a discussion it was resolved to place a bench on the cobbled area and this would be a Ridge Back design supplied by Hargreaves Foundry. It was also resolved that the work would be contracted out to Jagers.</i> Action: the clerk to order the bench and liaise with Jagers regarding a date for the work to be carried out.</p> <p><i>It was resolved that the Environment Committee should consider the Parish Council's approach to materials etc throughout the area for future projects to help reduce unnecessary time delays in future.</i></p>
19.15.8	<p>To review the Public Bodies Website Accessibility information & agree action <i>It was resolved that this should fall to the Communications Committee. It was resolved to call a meeting.</i></p>
19.15.9	<p>To review & adopt the Risk Assessment document <i>It was resolved to adopt the document and review as and when necessary.</i></p>
19.15.10	<p>To review the quote from Hive of Many for follow up IT support / work <i>Cllr Lee offered to take on any necessary work / support required on the website and provide training to the clerk.</i> <i>It was resolved that there was enough experience with the current councillors that a Communications Strategy Session was not necessary.</i> <i>It was resolved not to take up the services of Hive of Many for this work.</i></p>
19.15.11	<p>To briefly put forward ideas and suggestions for Parish Council projects (immediate, mid term & long term) in preparation for further discussion and development at future meetings <i>After reviewing the suggested ideas it was resolved that the ideas should be categorised with an approximate cost. It was discussed that the final list could, in the future, be added to the website for Community Feedback.</i> Action: Councillors to give an approximate cost to their suggested projects. Action: Cllr Bellenger will categorise the suggested projects.</p>
19.15.12	<p>To create & appoint members to an Event Committee. <i>It was resolved that an Events Committee would be created and it would be made up of: Cllr Bellenger, Cllr Lee, Cllr Liddell, Councillor Mullany Cllr Foster and Cllr Fieldhouse.</i></p>
19.15.13	<p>To discuss re-siting the picnic bench that is in the play area on Chapel Street, Holywell Green. <i>This relates to one of the benches donated by the WI that has been placed under the window of a property. The WI have asked CMBC to move the bench but have had no response. Cllr Fieldhouse advised that the bench has spikes on the feet that hold it in place & could be moved quite easily.</i> <i>It was resolved that if CMBC cannot move the bench the Parish Council would arrange for it to be moved.</i> Action: the clerk to contact Mark Spencer at CMBC to discuss the matter.</p>
19.15.14	<p>To agree Agenda items for the next meeting <i>To discuss the Local Plan.</i></p>
19.15.15	<p>Date and Venue of Next Meeting Thursday 15th August 2019 at 7.30pm at Stainland Library</p>

Meeting closed at 8.31pm