



**Stainland and District Parish Council  
21st Ordinary Meeting  
Minutes  
Thursday 16<sup>th</sup> January 2020 at 7.30pm at Stainland  
Library**

**Present**

Councillor L Fieldhouse (Chair), Councillor M Mullany, Councillor G Liddell, Cllr Foster, Cllr Lee & Cllr Doherty (minute taker).

**Public Attendees: 2**

	<b>Item</b>
19.21.1	<b>Apologies and Reasons for Absence and Lateness</b> <b>To receive apologies and approve any reasons for absence presented to the Council</b> <i>Councillors Bellenger, Holdsworth &amp; Dixon sent their apologies</i> <b>It was resolved</b> to note the apologies and approve the reason for absence and lateness
19.21.2	<b>To receive Parish Councillors' declarations of interest</b> <i>Cllr Fieldhouse <b>declared</b> her position as secretary of SADCA.</i>
19.21.3	<b>To</b> a) <b>accept the minutes of the 20<sup>th</sup> General Meeting of Stainland and District Parish Council held on Thursday 19<sup>th</sup> December 2019 for the Chair to sign &amp; date the previous minutes</b> <b>It was resolved</b> to accept the minutes and they were signed and dated by the Chair
19.21.4	<b>Public Participation Session</b>  <ul style="list-style-type: none"> <li>• <i>Public footpath sign missing &amp; stile collapsing on Cliffe Lane opposite the doctor's surgery.</i></li> <li>• <i>Public footpath sign snapped on Drury Lane</i></li> </ul> <b>It was resolved</b> that Cllr. Fieldhouse would pass on to Mark Spencer  <ul style="list-style-type: none"> <li>• <i>Recycling missed 3 times around Elm St., Beech St. and Thorne St. Residents have written to CMBC on many occasions but no action has been taken.</i></li> </ul> <b>It was resolved</b> that SPC would write a letter to CMBC on behalf of the residents

19.21.5	<p><b>Correspondence</b></p> <p><b>To discuss correspondence received and consider any necessary action</b></p> <ul style="list-style-type: none"> <li>• A resident is concerned about the use of pesticides around the Fall Spring Gardens area.</li> </ul> <p><b><i>It was resolved</i></b> that Cllr Foster would attend the Safer, Greener, Cleaner meeting and bring this matter up.</p> <ul style="list-style-type: none"> <li>• A resident is still concerned regarding contacting the Parish Council.</li> </ul> <p><b><i>It was resolved</i></b> that Cllr Liddell would set up a meeting with this resident and has been in written communication with said resident as some of their issues are not within the scope and remit of the Parish Council.</p>
19.21.6	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• <b>An update of the recent banking transactions.</b></li> <li>• <b>To discuss &amp; authorise payments to be made this month:</b> <ul style="list-style-type: none"> <li>➢ <b>Clerks salary &amp; associated costs</b></li> <li>➢ <b>Sky Mobile</b></li> <li>➢ <b>Cllr Fieldhouse re-imburement</b></li> <li>➢ <b>Go Local</b></li> </ul> </li> </ul> <p><i>The above payments, totalling £838.55 were authorised to be paid &amp; the schedule signed.</i></p>
19.21.7	<p><b>To agree the proposed budget for the 2020/2021 financial year as set out by the Finance &amp; Staffing Committee</b></p> <p><i>Cllr. Liddell explained the rationale for the budget which was agreed at the Finance &amp; Staffing meeting. 4 schemes were approved and ongoing projects will be added throughout the year. The total of £43,621 was agreed and <b>approved by all councillors</b></i></p>
19.21.8	<p><b>To agree the precept that will be requested from CMBC as set out by the Finance &amp; Staffing Committee</b></p> <p><i>It was resolved that the precept for the Parish Council remains the same as 2019</i></p>
19.21.9	<p><b>To discuss a way to approach 1885 regarding a large sign in the conservation area without planning permission and to Pursue confirmation from CMBC about who owns the land it's been placed on.</b></p> <p><i>The first steps are to contact CMBC to confirm that they own the land before approaching 1885. It was put forward that Cllr. Bellenger could approach this issue with CMBC.</i></p>
19.21.10	<p><b>To discuss adopting the defibrillators purchased and installed in the Parish Council by the WI</b></p> <p><b><i>It was resolved</i></b> that the Parish Council would adopt all the defibrillators &amp; the one outside Holywell Green convenience store will need to be added to the insurance. The defibrillators are to be added to the Parish Council's asset register.</p>
19.21.11	<p><b>To discuss gathering further information on improving bus services in the area.</b></p> <p><i>Cllr Liddell to add this to the project list and put forward a proposal to the Environmental Committee. It was requested to look into an improved service from Sowood to West Vale. It was asked that Cllr. Bellenger could give an update on the current status. It was suggested that this could be put on the agenda for the Parish Annual Assembly Meeting to gain public feedback on this issue.</i></p>
19.21.12	<p><b>To agree a panel of 3 councillors to be responsible for the recruitment process of the new Clerk and Environmental Warden</b></p> <p><b><i>It was resolved</i></b> that Cllr Bellenger, Cllr Fieldhouse and Cllr. Liddell would be on the recruitment panel. Cllr. Foster agreed to be a reserve if required.</p>
19.21.13	<p><b>To discuss a joint project to buy and install ball wall for Jagger Green Park that SADCA would like to purchase with remaining funds</b></p> <p><i>The cost of this will be £1000+VAT to install. Advised Cllr Fieldhouse to inform SADCA to put in a formal application for a grant towards this.</i></p>

19.21.14	<p><b>To receive an update from Councillors of projects they have been involved with within the district</b>  <i>Cllr. Fieldhouse is continuing to work on the project with the railings on Station Road</i>  <i>Cllr. Bellenger to contact CMBC regarding the state of the fencing at Stainland Library and request repair.</i></p>
19.21.15	<p><b>To receive an update from committee meetings held since the last Full Council Meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Finance &amp; Staffing</b></li> <li>• <b>Environmental</b></li> </ul> <p>Cllr. Mullany and Tony Weeks to consult residents of Sowood regarding potential sites for planting trees  Cllr. Fieldhouse looking at the costs of watering hanging baskets if we could install the in the area. Cllr. Doherty to contact a local window cleaner for costs and to see if this is achievable.</p>
19.21.16	<p><b>To agree Agenda items for the next meeting</b></p> <ul style="list-style-type: none"> <li>• <i>Advertise projects that the SPC have carried out, and advertise current and future projects so the public are more aware of the Parish Council activities.</i></li> <li>• <i>Annual Parish council meeting needs a date agreed for March and leaflets designed and printed for distribution</i></li> <li>• <i>Update on recruitment process</i></li> </ul>
19.21.17	<p><b>Date and Venue of Next Meeting</b>  Thursday 20<sup>th</sup> February 2020 at 7.30pm at Stainland Library</p>

Meeting closed at 8.54pm