



Stainland and District Parish Council 18th Ordinary Meeting Minutes Thursday 17th October 2019 at 7.30pm at Stainland Library

Present

Councillor P Bellenger (Chair), Councillor L Fieldhouse, Councillor C Lee, Councillor A Foster, Councillor M Mullany, Councillor F Dixon, Councillor S Holdsworth, Cllr G Liddell & J Goldthorpe (clerk)

Public Attendees: 5

| Item | Item |
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| 19.18.1 | <p>Apologies and Reasons for Absence and Lateness To receive apologies and approve any reasons for absence presented to the Council <i>Councillor Doherty sent her apologies</i> It was resolved to note the apologies and approve the reason for absence.</p> |
| 19.18.2 | <p>To receive Parish Councillors' declarations of interest <i>No declarations of interest were made.</i></p> |
| 19.18.3 | <p>To a) accept the minutes of the 17th General Meeting of Stainland and District Parish Council held on Thursday 19th September 2019 for the Chair to sign & date the previous minutes It was resolved to accept the minutes and they were signed and dated by the Chair</p> |
| 19.18.4 | <p>Public Participation Session A resident asked if the Parish Council had any plans to do any outreach / engagement with the community for what substantive amounts of the precept could be used for ie anti-social behaviour issues. <i>Cllr Bellenger responded that CMBC Legal Department were dealing with ASB Contracts for the individuals concerned. He feels it is 3 – 4 individuals that are causing issues and that hopefully this matter will be sorted in weeks rather than months. With regards to spending the precept, Cllr Bellenger advised that the new councillors were finding their feet & setting up committees to take projects forward.</i></p> <p>A resident asked that if there was any update on the Parish Council taking on the Drury Lane allotments. <i>The Clerk advised that the last update received from CMBC in mid-August was that CMBC were looking for the best way to transfer the allotments to the Parish Council.</i> Action: the clerk to contact CMBC for another update</p> <p>A resident wanted to bring to the Parish Council's attention a series of Active Citizen workshops that were due to be held at the Orange Box in Halifax, which will be concentrating on environmental issues and local responses to climate change. <i>The resident was asked to forward to the email to the clerk for circulation.</i> Action: the clerk to forward the email to all members.</p> <p>A resident raised the issue of anti-social behaviour, especially in and around the Together</p> |

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| | <p>Housing properties in Stainland. They are doing as asked by Together Housing and logging each event but there has been no improvement.</p> <p><i>Cllr Bellenger advised that as a Ward Councillor he would try & put pressure on the police in dealing with these incidents. It was resolved that the Parish Council would contact Together Housing and advise that such concerns had been raised by residents.</i></p> <p>Action: the clerk to email Together Housing reiterating the residents' concerns.</p> |
| 19.18.5 | <p>Correspondence To discuss correspondence received and consider any necessary action</p> <p>An email was received from a resident covering the following points:</p> <ul style="list-style-type: none"> • It has been suggested that a number of issues that have been sent to The SPC are taken to a higher level. Perhaps our Calderdale Councillors could follow up because the outcomes are relevant to The PC. • WARD FORUMS The Neighbourhood Team were contacted once again to ask why there appeared to be no posters visibly displayed for the quarterly Ward Forum Meeting held at St Andrews in October. Requests to have brief discussions on Planning, Refuse/Recycling, Working with Services, Empty Properties have all been declined. • PAPERLESS LOCAL AUTHORITY CMBC are trying to reduce the amount of paper being used and make the most of new technology. Councillors who are working towards getting everything on line have been reminded of the problem of CMBC Councillors being provided with an electronic device but having no obligation to use them to answer emails to discuss what is already on line. • SERVICE LEVELS At the moment there has been no response to questions about service levels, first raised in 2009, or how as they continue to decline they are going to work with the third sector, who is responsible for leading on projects. • ELECTORAL ROLE Staff have been out and about during September 2019 chasing up information in order to compile the next Register that will not be available for the public to view until 2020. Contrary to what we were told at our Ward Forums registering to vote is not an option. Questions about omission have not been answered. • PLANNING No response to questions about work being carried out, no permission found on line. • No response to question is site LP0146 - part of The Local Plan still involved with litigation. • Could Amanda Firth or a SCG Manager be contacted to establish exactly what Rights of Way were maintained when a work party had a day in The Stainland Parish Council Area this month <p><i>It was resolved that all the above were not matters that the Parish Council could deal with & Cllr Bellenger advised he would forward the email to The Assistant Director of Customer Services at CMBC for a response.</i></p> <p>Action: on receipt of a response from CMBC the clerk will respond to the resident.</p> |
| 19.18.6 | <p>Finance</p> <ul style="list-style-type: none"> • An update of the recent banking transactions. • To discuss & authorise payments to be made this month: <ul style="list-style-type: none"> ➤ Clerks salary & associated costs ➤ Royal British Legion ➤ Go Local |

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| | <ul style="list-style-type: none"> ➤ PKF Littljohn ➤ Jagger Construction Services ➤ Hargreaves Foundry ➤ Sky Mobile <p><i>The above payments, totalling £1,659.54 were authorised to be paid & the schedule signed.</i></p> |
| 19.18.7 | <p>To review and adopt the Terms of References for the following committees: Staffing & Finance, Environment, Events & Communications & Planning.</p> <p><i>Cllr Liddell asked for an amendment to the Staffing & Finance document. He asked that in the "Scopes" a comma be added after the word "transparency" and add "specifically the maintenance of budgets, reports of actual versus planned expenditure" Also to add a new point of "The creation & maintenance of the Capital programme".</i></p> <p>It was resolved to accept the above suggestions. Action the clerk to amend the document as above.</p> <p>It was resolved to accept the Terms of References for the other committees.</p> |
| 19.18.8 | <p>To discuss the following members resigning from committees:</p> <ul style="list-style-type: none"> • Cllr Dixon to resign from the Environment Committee <p>It was resolved that Cllr Dixon could resign from the committee. It was suggested that maybe members of the public could be co-opted onto some of the committees in future.</p> <ul style="list-style-type: none"> • Cllr Holdsworth to resign from the Planning Committee <p><i>Cllr Bellenger stated that he saw no reason for the Parish Council to continue with the Planning Committee. He stated that in his position of Vice Chair of CMBC Planning Committee he could advise that the Parish Council's comments on applications were not taken into account / have any bearing on the decision making process of CMBC Planning.</i></p> <p><i>Cllr Holdsworth suggested that the clerk takes on the decisions on Planning Applications in the area.</i></p> <p><i>Cllr Fieldhouse stated that she thought it was a privilege & valuable for the Parish Council to make comments on applications.</i></p> <p><i>Cllr Liddell stated that he agreed with Cllr Fieldhouse and that it needed to be taken up with CMBC that comments are not taken into account.</i></p> <p><i>Cllr Mullany stated that it was a learning curve but it was up to the Parish Council to raise the profile of planning within the area.</i></p> <p><i>Cllr Foster agreed it was important that the Parish Council continued to comment on cases.</i></p> <p><i>Cllr Dixon agreed that some training would be advantageous to help with more consistent and concise comments.</i></p> <p><i>The clerk asked for it to be noted that as she was not a resident in the parish or have a details knowledge of the area she did not feel it was appropriate for her to take on the responsibility of commenting on the Planning Applications</i></p> <p>It was resolved that an item would be added to the next Planning Committee agenda to look at improving the process going forward. Action: the clerk to contact CMBC to confirm if the Parish Council's comments are looked at within the decision making process.</p> |
| 19.18.9 | <p>To discuss Christmas, trees, decorations</p> <p><i>At the Environmental Committee on 10th October 2019 it was resolved to try to site a tree within each part of the Parish. At that meeting it was resolved to purchase a 15ft tree for the <u>The Square, Holywell Green</u> at a cost of £150 (from Tommy Topsoil). This compared with a quote of £700 for a 20ft tree from CMBC. CMBC have agreed to take the tree away after the Christmas period. It was also resolved to try to site a small tree on the cobbled area in Holywell Green at the top of Station Road & also one in Jagger Green near the park.</i></p> <p><i>It was discussed that if root-ball trees were purchased, hopefully residents would adopted them on a rolling programmed. Cllr Bellenger suggested planting root-ball trees but following a discussion it was agreed there was no "area" suitable in each district & if the trees were there all year round it would take away from the effect.</i></p> |

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| | <p>Cllr Liddell asked if there was an alternative form of decorations that could be considered. Cllr Fieldhouse advised him that items such as lights attached to lampposts were very expensive & were on a time limit to set up.</p> <p>It was resolved that a budget of a maximum of £400 be set aside for the project</p> |
| 19.18.10 | <p>To receive an update from the Town & Parish Council Annual Conference held on 5th October 2019 The conference was attended by Cllr Fieldhouse & Cllr Foster. Cllr Fieldhouse provided the following update:</p> <p>Safer Cleaner Greener Meetings with ward councillors – It was mentioned by Andrew Pitts that Parish Councils are entitled to send a representative – this was not common knowledge with any of the delegates – it was noted that some PCs had sitting ward councillors who already attended the meetings but Action: Clerk to confirm the dates of these meetings & circulate.</p> <p>Public Right of Way Forum A forum takes place between CMBC and all users – walkers, bikers, horse riders – again this was not common knowledge and it was asked that the dates and venue passed on to all PC's . It was agreed that PC's would be formerly made aware of the dates of these meetings so that representatives can attend where appropriate. Action: Clerk to confirm the dates of these meetings & circulate.</p> <p>PCSO's Ripponden Parish Council office used as base for their PCSO to save travelling time and Todmorden pay about £19,000 a year to fund their PCSO Action: Clerk to try & confirm the cost involved in such a project</p> <p>Precept Capping Senior PC's warned that precept capping may be coming and urged PC's to consider increasing their precepts to ensure adequate funding for projects</p> <p>Public Works Board Lending Large pot of revenue available from (central government?) – low cost long term loans for Pc's to make use of for larger projects.</p> <p>Library Investment 2 million pounds will be invested by CMBC in next 12 months</p> <p>Christmas Decorations Todmorden have theirs designed by school children and made by Bradford Industrial Design Social Enterprise at reasonable costs</p> <p>Updates from other PCs includedEnvironmental climate emergency forum /accessibility for all /2 electric charging points in Hebden installed by CMBC (without consulting PC) and street recycling bins Hebden and Mytholmroyd</p> |
| 19.18.11 | <p>To discuss which member(s) will attend the Remembrance Sunday Service & lay the wreath on behalf of the Parish Council It was resolved that Cllr Fieldhouse and Cllr Foster would represent the Parish Council.</p> |
| 19.18.12 | <p>To receive an update from Councillors of projects they have been involved with within the district. Cllrs Bellenger & Holdsworth, along with ward Cllr Greenwood, had attended a meeting with Solvay regarding renovating the pond area within Shaw Park. Cllr Fieldhouse had raised the issue with CMBC of the tarmac at the side of the library wall & the trespass of the land at the side of the library. Cllr Fieldhouse advised that the Phone Box that had been adopted by SADCA was not covered by their insurance. They were therefore waiting to see if there was enough funding remaining to re glaze (or an alternative). In the meantime it had been boarded up.</p> |

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| | <i>Cllr Fieldhouse had also held meeting with potential contractors to discuss proposed projects within the district.</i> |
| 19.18.13 | <p>To discuss the price given to add a plaque to the slide at source <i>It was resolved that the Parish Council would not get the plaque from source but would, instead, look into alternative suppliers.</i> Action: <i>the clerk to research alternative suppliers and quotes.</i></p> |
| 19.18.14 | <p>To receive an update from the CMBC Climate Working Group 15/10/19 and propose that the Parish Council Environment committee be tasked with developing a climate change action plan for the Parish <i>This was attended by Cllr Mullany who provided the following update: The main purpose of the working group was to look at Council's action plan re emissions. There is a possibility of a Climate Conference in the spring. It was proposed that the Parish Council develop its own action plan with ideas such as a "walking bus" for the school run; planting up the verges with wild flowers.</i> It was resolved that this would be added to the Environmental Committee agreed to discuss further. Action: <i>the clerk to add the agenda to the next Environmental Committee Meeting.</i></p> |
| 19.18.15 | <p>To receive an update from the Environment Committee regarding the upcoming skip project. As this is a trial project it was thought it was prudent not to "overstretch" the targeted area. Each skip have to be "manned" from 0800 to 1200 and will require 3 people. The cost of each skip is £350. The initial idea was to cover West View with approx. 119 houses. If The Crescent was to be included this would be another approx. 90 houses. Cllr Bellenger stated that he supported the idea in principle but was concerned that The Crescent & West View were the same estate and felt that people would feel excluded. Cllr Holdsworth suggested that maybe one skip could cover both areas. Cllr Dixon emphasised that this was a trial project & other areas would benefit if it was a success as it could be revisited in other areas. It was resolved that a vote be held as to a) Continue with the project solely available to West View residents (4 votes) b) Continue with the project being available to both West View & The Crescent residents (4 votes but Cllr Bellenger used his casting vote as Chair to support this option) Actions: <i>the clerk to confirm the booking of the skip in the morning The clerk to produce the leaflets promoting the project Cllr Foster to hand deliver the leaflets to the properties on The Crescent and West View</i></p> |
| 19.18.16 | <p>To discuss purchasing the fixings & re-siting the bench(es) in the Recreational Park It was resolved to defer this matter to the next meeting</p> |
| 19.18.17 | <p>To agree Agenda items for the next meeting <i>The fixing & re-siting of the bench(es) in the Recreational Park. Discussion of areas for expenditure to the end of this financial year. Agree priorities and next steps. Discuss which could be open to parish views on implementing. Discuss capital expenditure , short and longer term.</i></p> |
| 19.18.18 | <p>Date and Venue of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 21st November 2019 at 7.30pm at Stainland Library |

Meeting closed at 9.00pm