



**Stainland and District Parish Council
17th Ordinary Meeting
Minutes
Thursday 19th September 2019 at 7.30pm at Stainland
Library**

Present

Councillor P Bellenger (Chair), Councillor L Fieldhouse, Councillor C Lee, Councillor A Foster, Councillor M Mullany, Councillor F Dixon & J Goldthorpe (clerk)

Public Attendees: 8

	Item
19.17.1	<p>Apologies and Reasons for Absence and Lateness To receive apologies and approve any reasons for absence presented to the Council <i>Councillors Holdsworth, Liddell & Doherty sent their apologies</i> It was resolved to note all apologies and approve all reasons for absence.</p>
19.17.2	<p>To receive Parish Councillors' declarations of interest <i>No declarations of interest were made.</i></p>
19.17.3	<p>To a) accept the minutes of the 16th General Meeting of Stainland and District Parish Council held on Thursday 15th August 2019 for the Chair to sign & date the previous minutes It was resolved to accept the minutes and they were signed and dated by the Chair</p>
19.17.4	<p>Public Participation Session <i>A resident wanted to pass on her thanks for the new bench that has been placed on Station Road and also how nice The Square is now looking. The resident wondered if maybe Solway would consider providing a Christmas Tree for The Square.</i></p> <p><i>A resident asked that when / if The Events & Communications Committee discussed arranging a St Georges Day event, if she could be included in the dialogue. The resident was advised that, as yet, this event had not been considered but if it was in the future the agenda for the meeting would be issued in the usual manner allowing opportunity for participation.</i></p> <p><i>A resident raised the issue of the fencing running up the snicket at Granny Hall Close. Cllr Bellenger advised the resident that this was the responsibility of Calderdale MBC & advised that he would contact the Safer Greener Department to discuss the issue.</i></p> <p><i>A resident raised the issue of the tenant in the flat above her "cooking" drugs. Cllr Bellenger advised that this was not a Parish Council issue but signposted the resident to Together Housing. Cllr Bellenger also advised that he would take this issue up as Ward Councillor.</i></p> <p><i>A resident raised the issue of nuisance motorbikes. They have already tried to raise the issue with Together Housing. Cllr Bellenger advised that this was a police issue and suggested that they be called & the Anti Social Behaviour be reported on each occasion..</i></p>

	<p>A resident asked if the picnic benches provided by the WI could be secured in a more permanent manner as one had been “placed” against the cricket club premises. Cllr Fieldhouse said she would contact CMBC to discuss the possibility.</p> <p>A resident raised the issue of refuse collection from the sports clubs. Cllr Bellenger had previously advised them to take the refuse home & recycle it however they had since been advised this was against Council policy. They have received several quotes from companies, the cheapest of which is £600 pa. The club is run voluntary and not as a business. It was suggested that Calderdale MBC could be approached regarding placing recycling containers in the park. It was also suggested that Sonoco could be contacted to see if they could assist. Action: clerk to contact CMBC in the first instance to establish if they can place bins in the park area.</p>
19.17.5	<p>Correspondence To discuss correspondence received and consider any necessary action</p> <p>C19.17.1 – email from a resident asking the following: LIBRARIES The CMBC notes do not appear to mention Stainland Library. Are things going to remain the same 2019/20? <i>This is not an issue the Parish Council has any input in, it is a CMBC issue.</i></p> <p>COMMUNICATIONS The details for 8 of the Councillors on the SPC website have not been amended. Was it decided not to add more information? <i>The contact details have been added to the website that the clerk has been given authorisation to do so. There is no requirement for the Councillors to add their contact details, it is a matter of personal preference.</i></p> <p>PLANNING Are CMBC still involved with litigation re. site 0146 in The Local Plan. <i>This is an issue that should be raised directly to CMBC not the Parish Council.</i></p> <p>CLEAN AIR/CLIMATE CHANGE Was there an outcome to requesting the CMBC Officer with enforcement powers to visit our 2 J & I Schools at the end of the school day and speak to parents who sit with engines idling? <i>Cllr Bellenger advised that he was dealing with this as a Ward Councillor and didn't feel it was a Parish Council issue.</i></p> <p>SAFER CLEANER GREENER SERVICE What was the outcome of asking the SCG Manger to identify paths that had been worked on in July 2019? <i>The clerk advised that no response had been received from CMBC.</i> Action: the clerk to chase CMBC for a response.</p> <p>ROAD SAFETY If Officers believe the sight line is not clear enough to take measures to alleviate vehicles day in and day out mounting the pavement at Holroyd Square what is the next plan? <i>Cllr Bellenger advised that he was dealing with this as a Ward Councillor and was looking into having priority signs placed.</i></p>
19.17.6	<p>Finance</p> <ul style="list-style-type: none"> • An update of the recent banking transactions. • To discuss & authorise payments to be made this month: <ul style="list-style-type: none"> ➢ Clerks salary & associated costs ➢ YLCA Conference Fees ➢ YLCA Training Fees ➢ Sky Mobile <p><i>The above payments, totalling £1,128.25, were authorised to be paid & the schedule signed.</i></p>

19.17.7	<p>To review the Grant Application received from Stainland Cricket Club <i>The application was for a grant of £4,500 and detailed guidelines were provided with the application as to where this would be spent. The applicants, who attended the meeting, explained that they are restricted from applying for a lot of grants as they do not have security of tenure or a lease at the property. Their aim is to develop the property as a community hub that would hopefully benefit every child within the district but at the present time the building is not fit for purpose. The current funds are from small grants and fund raising over the last 5 years.</i></p> <p>It was resolved that the application would, at the request of the applicants, be deferred until January 2020 but in the meantime an amount of £1,000 would be earmarked for the project until a decision was made in January 2020.</p>
19.17.8	<p>To discuss improving the communication from members to the clerk regarding attending meetings <i>It was resolved</i> that members would each have a dedicated email address for Parish Council business. <i>It was also suggested</i> that electronic calendars be introduced. Action: the Events & Communications Committee to look into dedicated email addresses & the introduction of an electronic calendar.</p>
19.17.9	<p>To review committee memberships / naming to address inquorate meetings <i>Following a discussion it was resolved</i> that the Events & Communications Committees be merged and that the Staffing & Finance Committees be merged. The Planning Committee and Environment Committee would remain as they are at this time. Action: the clerk to amend the committee membership on the website & re-write the Terms of References for the affected committees.</p>
19.17.10	<p>To review and adopt the Terms of References for the following committees: Finance, Environment, Communications, Planning, Events & Staffing <i>Following the resolution made in 19.17.9, it was resolved</i> that the Terms of References be re-drafted to be discussed at the next meeting. It was also resolved that, where possible, the relevant committees would review the TOR's at any meeting held before the next October General Meeting. Action: The clerk to re-draft the Terms of References. Action: The clerk to add the reviewing of the Terms of Reference to the appropriate agendas.</p>
19.17.11	<p>To receive an update from the Environment Committee meeting held 11th September 2019. <i>Cllr Fieldhouse provided a brief overview of the matters discussed at the meeting, the draft minutes of which are available either online or in the library file.</i></p>
19.17.12	<p>To receive an update regarding the YLCA conference. <i>Cllr Mullany provided feedback the conference. He felt that overall it was a good event with several useful workshops. An electronic copy of the presentation was provided and this had been passed to the clerk for other members to view.</i> <i>One particular area that was of interest was the possibility of Dementia Friendly Training. It was suggested that the Parish Council could liaise with the WI on this subject. Events such as a Memory Walk of Music for Health could be future projects.</i></p>
19.17.13	<p>To receive an update from Councillors of projects they have been involved with within the district. <i>It was felt that this had been covered under item 19.17.11</i></p>
19.17.14	<p>To discuss understanding of s137's and how s137 can enhance the powers of the council It was resolved that all members would read & digest the information already provided by the clerk..</p>
19.17.15	<p>To discuss if the council wish to work towards a community owned building.. <i>During the discussion, it was agreed that this would have to be a long term project that would benefit the community, but that there weren't many current buildings that were suitable possibilities and the Parish Council does not own any land to build a bespoke building.</i> It was resolved, whilst it was a project to bear in mind for the future, at the current time it was felt that it would be beneficial to contribute to projects that are already up and running.</p>

19.17.16	<p>To discuss potential sites for Christmas trees within the Parish (to be actioned by Environment Committee) <i>Cllr Fieldhouse felt it would be nice to have a tree in each of the wards but finding suitable sites would have to be considered. Cllr Fieldhouse offered to liaise with CMBC for further information on necessary fixings & possible suppliers etc</i></p>
19.17.17	<p>To discuss & agree ordering a remembrance wreath <i>It was resolved that the wreath would be purchased from the Royal British Legion</i> Action: the clerk to arrange ordering, payment & collection of wreath.</p>
19.17.18	<p>To agree Agenda items for the next meeting</p> <ul style="list-style-type: none"> • <i>To review the re-drafted Terms of References</i> • <i>To discuss Christmas: trees, decorations</i>
19.17.19	<p>Date and Venue of Next Meeting Thursday 17th October 2019 at 7.30pm at Stainland Library</p>

Meeting closed at 8.58pm