



Stainland and District Parish Council 10th Environmental Committee Minutes

5th March 2020

Present:

Councillor L Fieldhouse (Chair), Councillor M Mullany, Councillor S Holdsworth, & Tony Weeks (co-opted member & minute taker)

Members of the Public: 0

	Item
19.E10.1	<p>Apologies and Reasons for Absence and Lateness To receive apologies and approve any reasons for absence presented to the Council. <i>Cllrs Bellenger, Foster, Lee Alex Lyness-Brown sent their apologies.</i> It was resolved to accept the apologies.</p>
19.E10.2	<p>Public Participation Session <i>No members of the public attended</i></p>
19.E10.3	<p>To receive Parish Councillors' declarations of interest. <i>No declarations of interests were received.</i></p>
19.E10.4	<p>To accept the minutes of the 9th Environment Committee meeting of Stainland and District Parish Council held on Tuesday 4th February 2020 a) for the Chair to sign & date the previous minutes. It was resolved to approve said minutes as a true and accurate record of the meeting and they were signed by the Chair.</p>
19.E10.5	<p>To agree Cllr Foster will leave the committee <i>Following a consultation Cllr Foster has agreed to remain on the committee.</i></p>
19.E10.6	<p>To discuss matters arising from previous minutes <i>A model contract for the Environmental Warden position was presented. Contract to be circulated for comment and approval.</i> <i>Copies of the applications of the three candidates shortlisted for the Warden role to be forwarded to interviewers.</i></p> <p><i>Repairs to Calderdale 'Rights of Way' e.g. walls and stiles in Stainland Park.</i> <i>Some of these may be able to be undertaken by the Warden however contact with Calderdale Council required to get approval to proceed with such work and establish what assistance they can provide.</i></p> <p><i>Whiteboard for specifying warden projects.</i> <i>Cllr Fieldhouse to clarify if there a budget for this (cost is less than £100)</i></p> <p><i>Telephone box repairs.</i> <i>Quote received - £150 labour costs providing all materials are supplied. Not sure if we are going ahead or need more quotes?</i></p> <p><i>Use of pesticides by CMBC, including on verges at Fall Spring Gardens where problems had been reported by A Lyness Brown.</i> <i>Issues raised at a recent Safer/Cleaner/Greener meeting, but still awaiting a report. Cllr</i></p>

	<i>Fieldhouse to pursue.</i>
19.E10.7	<p>To receive an update on the employment of an Environment Warden <i>Eight applications had been received, 3 had been selected for interview with 1 in reserve. Cllr Liddell and Tony Weeks were scheduled to conduct interviews on 24th March. Cllr Holdsworth stated that there should be an independent person with HR expertise on the interview panel in order to ensure the Council complied with equalities legislation and conducted the process impartially. Cllr Fieldhouse argued that the staffing sub-committee had taken appropriate advice on the recruitment procedure including the interview process and no requirement to have an external panel member had been identified.</i> <i>A disagreement between Cllr Fieldhouse and Cllr Holdsworth over this issue resulted in Cllr Fieldhouse leaving the meeting.</i> <i>Tony Weeks assumed the chair and the meeting continued.</i></p>
19.E10.8	<p>To discuss plans for when the warden takes up the post</p> <ul style="list-style-type: none"> • purchase of work wear and equipment and dedicated phone • Arrangements for storing equipment. <p><i>It was noted that equipment used by the warden would be stored in a secure location within the cricket pavilion.</i> <i>Cllr Holdsworth stated that a local company in Greetland SiaFibral had agreed to donate three pieces of equipment to the Greetland and Stainland Ward. Ward Cllr Marilyn Greenwood to be contacted when equipment identified.</i> <i>Purchase of workwear, equipment and dedicated phone -carry forward to next meeting.</i></p>
19.E10.9	<p>To discuss progressing work to rockery garden</p> <ul style="list-style-type: none"> • ideas for schemes • Identify sources for purchasing plants • Payment methods and arrangements for collection and storage of plants • Produce a time line for proposed work. <p><i>A meeting with Calderdale Council officers had been held and a list of recommended plants was provided. Initially there is a need to clear the plants remaining on site. To this end it was resolved a working party would be organised on 16th March from 09.00 to 12.00.</i> <i>Sourcing of plants – carry forward to the next meeting</i> <i>Payment, collection and storage – carried forward to the next meeting</i></p>
19.E10.10	<p>To discuss alternatives to hanging basket for floral displays in the Parish and, if agreed, recommend these to Finance Committee as an alternative capital project <i>Proposal still to be finalised is to hang planting boxes to the railings outside the Holywell Inn.</i> <i>Carry forward to next meeting and if agreed recommend to the Finance Committee</i></p>
19.E10.11	<p>To discuss quotation received for further work to improve the area behind the railings in Holywell Green and make any necessary budget requests to Finance Committee <i>Carry forward to next meeting</i></p>
19.E10.12	<p>To discuss initial investigation and quotations received in relation to making improvements to the Fall Spring Garden entrance to Stainland Memorial Park <i>Two quotations received, additional quote required.</i></p>
19.E10.13	<p>To consider styles of signage and street furniture available and agree appropriate strategies for choice and adoption across the Parish. <i>Carry forward to the next meeting</i></p>
19.E10.14	<p>To discuss renewal/ replacement of old 1/2 barrel containers and identify budget costs to be considered by the Finance Committee <i>Carry forward to the next meeting</i></p>
19.E10.15	<p>To receive an update on Festive lighting for the Parish <i>Carry forward to the next meeting</i></p>
19.E10.16	<p>Climate Action Plan update to include report on CMBC Climate Working Group 26/2/20 and approval of delegate to attend South Pennine Parish Councils meeting to discuss climate action at parish level (11/03/2020) <i>Cllr Mullany reported on February meeting of CMBC Climate Working Group. CMBC had agreed £1 million for climate related spending in its latest budget. The Working Group was coordinating a bid to The National Lottery Climate Action Fund for £2.5 million for further projects in Calderdale. The bid had been shortlisted and work on it was being finalised.</i></p>

	<i>Meeting of Yorkshire Local Councils Association, South Pennine Branch March 11 2020 – it was agreed Cllr Mullany would attend this meeting in Bradford which would feature a presentation by Friends of Earth on climate actions for parish councils..</i>
19.E10.17	To receive an update on tree planting projects <i>Quotes and recommendations for both planting schemes awaited from JCA and Beardsworths. Scheme for Sowood Park to be implemented in March/April, Plans to be issued to residents bordering the park prior to planting. Scheme for Stainland Park to be implemented in October/November. Plans to be presented at next Parish Council Meeting</i>
19.E10.18	To receive an update on Walking bus <i>A draft of a flyer prepared Alex Lyness-Brown explaining the scheme was considered. The flyer was designed to be distributed to parents by Holywell and Bowling Green Schools. It was agreed the flyer was well put together but contact with ALB was required to establish total costs for budget purposes and regarding proposals for administration of DBA checks.</i>
19.E10.19	To receive an update on purchase of Hi-Viz vests <i>Carried forward to next meeting</i>
19.E10.20	Identify matters for consideration by committees and matters for report only <i>Carried forward to next meeting</i>
19.E10.21	To agree Agenda items for the next meeting. <i>No additional items identified</i>
	Next meeting: Thursday 2nd April 2020 at 7.00pm in Stainland Library

Meeting closed at: 8.45pm