



## Stainland and District Parish Council 5th Finance & Staffing Committee Agenda

5<sup>th</sup> March 2020

To all members of the Stainland and District Parish Council Finance & Staffing Committee:- You are hereby summoned to attend the 5th meeting of Stainland and District Parish Council Finance & Staffing Committee in Stainland Library on Wednesday 11<sup>th</sup> March 2020 at 7.00pm for the purpose of transacting the following business.

Cllr G Liddell (Chair)

	Item
19.FS5.1	Apologies and Reasons for Absence and Lateness  To receive apologies and approve any reasons for absence presented to the Council.
19.FS5.2	To receive Parish Councillors' declarations of interest.
19.FS5.3	Public Participation Session
19.FS5.4	To accept the minutes of the 4th Finance & Staffing Committee meeting of Stainland and District Parish Council held on Wednesday 11 <sup>th</sup> February 2020 a) for the Chair to sign & date the previous minutes.
19.FS5.5	Review of income & expenditure for the previous calendar month (includes any payments due this month incl. staff hours worked)
19.FS5.6	To discuss <ul style="list-style-type: none"><li>• Budget or Plan Spend to date (inc current month)</li><li>• Actual Spend to date (inc income/expenditure this month)</li><li>• Annual Budget figure</li><li>• Annual to date variance amount</li><li>• Forecast Annual Budget based on actual and planned expenditure for the full year</li></ul>
19.FS5.7	To discuss projects / finance requests from other committees
19.FS5.8	To discuss & finalise the arrangements for the staff interviews.
19.FS5.9	To consider if any delegated powers are required, and if so amend the Terms of Reference accordingly.
19.FS5.10	To agree agenda items for the next meeting
	Date of Next Meeting: Wednesday 8 <sup>th</sup> April 2020 at 7.00pm at Stainland Library