



## Stainland and District Parish Council 25th Ordinary Meeting Agenda

17<sup>th</sup> September 2020

**To all members of the Stainland and District Parish Council**

You are hereby summoned to attend the 24th Ordinary Meeting of the Stainland and District Parish Council to be held remotely on Thursday 17<sup>th</sup> September 2020 at 19.00 Hrs for the purpose of transacting the following business.

Members of the public and press are invited to attend and may address members of the Council, during the item set aside for public participation.

J Pashley Clerk

	Item
20.25.01	To note the apologies and accept the reasons for absence or lateness. The Clerk should be informed of any reasons for lateness/ absence.
20.25.02	To accept the minutes of the Meeting held on Thursday 29th August 2020
20.25.03	To receive Parish Councillors' declarations of interest.
20.25.04	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.
20.25.05	To accept/vote the appointment of Claire Eastwood onto Environmental Committee until May 2021
20.25.06	To accept the updated Policy Documents. <ul style="list-style-type: none"><li>Co-opted Policy</li></ul>
20.25.07	To receive an update from Cllr Holdsworth and Lee as to the progress of the Annual Report and Parish Newsletter.
20.25.08	To receive an update from Cllr Bellenger with regards to providing all Cllrs with Parish Council only email addresses in order to create a professional email system, with a shared drive system along with suitable remote meeting facilities.
20.25.09	To receive an update from Cllr Bellenger with regards to the H Lines at Greenfield Close.
20.25.10	To receive an update with regards to the Cat Steps.
20.25.11	To receive an update with regards to the Installation of the slide at Stainland Park.
20.25.12	To receive an update with regards to the fencing at Fall Spring Gardens.
20.25.13	To receive an update with regards to the future appointment of an Environmental Warden.
20.25.14	To authorise the appointment of a Structural Engineer to carry out a survey of the bridge in Shaw Park at an estimated cost of £400 + vat. The survey is a way to get the bridge reopened
To receive reports from the Clerk. Chairman, Committees and Councillors:  Report from the Clerk:	
20.25.15	Resolve to note notices have been put up to notify the public of the two Co-opted vacancies on the Parish Council Website and throughout the Parish the closing date for applications to be in by the 5 <sup>th</sup> October 2020. Completed application forms will be circulated to all Cllrs after the closing date. All candidates will be asked to attend the next General Meeting (15 <sup>th</sup> October 2020). Candidates will be given five minutes maximum to introduce themselves to the Parish councillors (members), provide information on their background and experience in addition to explaining why they wish to become a member of the Parish Council. The process will be carried out in the public session and there will be no private discussions between members prior to a vote being taken.

20.25.16	<b>Resolve to note all planning application comments</b> should be emailed to the Clerk before the day of the General meeting and will be circulated to each Cllr prior to the Council meeting so they can be considered. This is to ensure there is a consistency approach thus avoiding any planning application deadline timing conflicts.																																								
20.25.17	<b>To note</b> the following key dates: 22nd September – Events and Communications Meeting 1 <sup>th</sup> October – Environmental Meeting 15 <sup>th</sup> October - Ordinary Meeting																																								
<b>Report from the Chairman.</b> <b>Report from Cllrs</b>																																									
20.25.18	<b>To note any</b> other business as raised by councillors																																								
20.25.19	<b>To note the</b> report from Ward Councillors.																																								
<b>Finance</b>																																									
20.25.20	<b>To note the listed</b> payments made by the committees during August 2020																																								
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20.25.21	<b>To note the attached updated</b> Cash Book/Bank Reconciliation and Budget update as at 31 <sup>st</sup> August 2020.																																								
20.25.22	<b>To receive Correspondence</b>																																								
20.25.23	<b>To note the following information</b> correspondence YLCA, NALC, PCC Updates.																																								
20.25.24	<b>To authorise and receive a summary from Cllr Bellenger</b> with regards to attended the YLCA course on how to deal with a Grievance Webinar Session which took place on Wednesday, 16 September. The course was focusing on the practical application of grievance policies and procedure. The webinar training session cost £15.00 or £11.25 with small council bursary.																																								
20.25.25	<b>To authorise the Clerk</b> attends – YLCA - New Clerks Training Webinar Session on Friday, 18 September 2020 from 10am to 1pm. The course is for new clerks, to include production of lawful agendas, effective minutes, and learning legislation for local councils. The webinar training session cost is £48.00 or £36.80 with small council bursary.																																								
20.25.26	<b>To request the possibility of</b> some Planning Application Training from CMBC for all Cllrs.																																								
20.25.27	<b>To decide on the listed planning applications</b>  <b>Prune trees (Tree Preservation Order)</b> Land Rear Of 311 To 319 Stainland Road Elland Calderdale Ref. No: 20/20176/TPO   Received: Fri 14 Aug 2020   Validated: Fri 14 Aug 2020   Status: Pending Consideration trees (Tree Preservation Order).  <b>Loft conversion with dormer to rear. Two storey side extension.</b> Planning Application Chusan 19 Green Lane Sowood Elland Calderdale HX4 9JL Ref. No: 20/00729/HSE   Received: Tue 14 Jul 2020   Validated: Fri 14 Aug 2020   Status: Pending Consideration																																								

<b>20.25.28</b>	<b>To agree Agenda</b> items for the next meeting
<b>20.25.29</b>	<b>Date of Next Meeting</b> Thursday 15th October 2020 at 19.00Hrs