



Stainland and District Parish Council 24th Ordinary Meeting Agenda

20th August 2020

To all members of the Stainland and District Parish Council

You are hereby summoned to attend the 24th Ordinary Meeting of the Stainland and District Parish Council to be held remotely on Thursday 20th August 2020 at 19.00 Hrs for the purpose of transacting the following business.

Members of the public and press are invited to attend and may address members of the Council, during the item set aside for public participation.

J Pashley Clerk

	Item
20.24.01	To note the apologies and accept the reasons for absence or lateness. The Clerk should be informed of any reasons for lateness/ absence.
20.24.02	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.
20.24.03	To accept the minutes of the Meeting held on Thursday 9 th July 2020.
20.24.04	To receive Parish Councillors' declarations of interest.
20.24.05	To accept/vote the appointment of Tony Weeks onto Environmental Committee until May 2021
20.24.06	To accept the updated Policy Documents. <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Freedom of Information • Data Protection • Code of Conduct • Media • Retention of Documents
20.24.07	To vote a third Cllr on to the Communications and Events Committee to replace Cllr Fieldhouse.
20.24.08	To receive an update from Cllr Holdsworth and Lee as to the progress of the Annual Report.
20.24.09	To receive an update from Cllr Lee with regards to providing all Cllrs with Parish Council only email addresses in order to create a professional email system, with a shared drive system along with suitable remote meeting facilities.
20.24.10	To authorise the purchase of an updated laptop& printer for the Clerk costing to be obtained for September's Ordinary Meeting.
20.24.11	To review and authorise the payment of £200 to paint white H Lines at Greenfield Close Vehicles regularly parked on Greenfield Close within 10 metres of the junction with Park Lane. This parking regularly leads to residents on Greenfield Close being forced to approach the junction on the "wrong" side of the road and in danger of being hit by vehicles particularly turning left into Greenfield Close coming down Park Lane. (Pictures attached highlighting the problem received from a local resident).
20.24.12	To authorise the payment of £1200 for purchase of a Ball Wall at Jagger Green (Partly funded from money received from the Community Association in February 2020 of £855.30).
To receive reports from the Clerk, Chairman, Committees and Councillors: Report from the Clerk:	
	To note notices have been posted to notify the public of Cllrs Doherty & Foster resignations and CMBC Elections Office have been informed and no nominations have been received. Should Cllrs feel more people are needed before May 2021 the Council can look at co-opt members.

20.24.13	To note the following key dates: 17 th September - Ordinary Meeting 22 nd September – Events and Communications																																								
Report from the Chairman. Report from Cllrs																																									
20.24.14	To note any other business as raised by councillors																																								
20.24.15	To receive an update from Committee Chairs of meetings held since the Ordinary Council Meeting:- <ul style="list-style-type: none"> • Policy & Finance • Environment 																																								
20.24.16	To note the report from Ward Councillors.																																								
Finance																																									
20.24.17	To review and decided on a further S137 award to be granted to Sowood Pre-school																																								
20.24.18	To note the listed payments made by the committees during July 2020																																								
<table border="1"> <thead> <tr> <th>RPC Ref</th> <th>Supplier/Commodity</th> <th>Net Amount</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>20/21-025</td> <td>The Great Yorkshire Shop Bunting</td> <td>£283.25</td> <td>£0.00</td> <td>£283.25</td> </tr> <tr> <td>20/21-026</td> <td>Sky Mobile-June 2020</td> <td>£12.00</td> <td>£2.00</td> <td>£10.00</td> </tr> <tr> <td>20/21-027</td> <td>Clerk Salary JP</td> <td>£556.20</td> <td>£0.00</td> <td>£556.20</td> </tr> <tr> <td>20/21-028</td> <td>USB Purchase Argos Via JP</td> <td>£62.99</td> <td>£10.50</td> <td>£52.49</td> </tr> <tr> <td>20/21-029</td> <td>Go Local Inv 0043961</td> <td>£108.00</td> <td>£28.00</td> <td>£80.00</td> </tr> <tr> <td>20/21-030</td> <td>HMRC Interest Re 2020/21-008 & 2020/21-022</td> <td>£0.10</td> <td>£0.00</td> <td>£0.10</td> </tr> <tr> <td></td> <td></td> <td>£1,022.54</td> <td>£40.50</td> <td>£982.04</td> </tr> </tbody> </table>		RPC Ref	Supplier/Commodity	Net Amount	VAT	Total	20/21-025	The Great Yorkshire Shop Bunting	£283.25	£0.00	£283.25	20/21-026	Sky Mobile-June 2020	£12.00	£2.00	£10.00	20/21-027	Clerk Salary JP	£556.20	£0.00	£556.20	20/21-028	USB Purchase Argos Via JP	£62.99	£10.50	£52.49	20/21-029	Go Local Inv 0043961	£108.00	£28.00	£80.00	20/21-030	HMRC Interest Re 2020/21-008 & 2020/21-022	£0.10	£0.00	£0.10			£1,022.54	£40.50	£982.04
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20.24.19	To note the attached updated Cash Book/Bank Reconciliation and Budget update as at 31/07/20.																																								
20.24.20	To note the Annual Governance & Accountability Return for Financial Year 2019/20 Section 2 is not signed by the previous RFO. Therefore the Parish Council will have a qualification on their return.																																								
20.24.21	To receive Correspondence																																								
20.24.22	To note the following information correspondence YLCA, NALC, PCC Updates.																																								
20.24.23	To decide on the listed planning applications Demolition of equestrian buildings to facilitate construction of three dwellings - Wilderness Farm Gosport Lane Outlane Elland Calderdale HD3 3FN Ref. No: 20/00643/FUL Received date: Mon 08 Jun 2020 Status: Pending Consideration Case Type: Planning Application. Refurbishment of existing house, conversion of barns to two dwellings and detached garage Turley Cote Farm 2 Turley Cote Lane Outlane Elland West Yorkshire HD3 3YH Ref. No: 20/00282/FUL Received: Wed 11 Mar 2020 Validated: Wed 11 Mar 2020 Status: Pending Consideration. Single storey rear extension and conversion of garage to living accommodation 2 Buckstones Close Holywell Green Elland Calderdale HX4 9DZ Ref. No: 20/00748/HSE Received: Wed 01 Jul 2020 Validated: Wed 01 Jul 2020 Status: Pending Consideration Single storey rear extension and alterations to front elevation fenestration New York Farm Broom Hill Road Sowood Elland Calderdale HX4 9LF Ref. No: 20/00819/HSE Received: Thu 16 Jul 2020 Validated: Thu 16 Jul 2020 Status: Pending Consideration																																								
20.24.24	To note the listed planning decisions Two storey rear extension (Amended scheme to 20/00159) 40 Gosport Close Outlane Elland Calderdale HD3 3FP Ref. No: 20/00512/HSE Received: Tue 12 May 2020 Validated: Tue 12 May 2020 Status: Permit																																								
20.24.25	To agree Agenda items for the next meeting																																								
20.24.26	Date of Next Meeting Thursday 17 th September 2020 at 19.00Hrs																																								