



## Stainland and District Parish Council 26th Ordinary Meeting MINUTES

15<sup>th</sup> October 2020

**Councillors Present (by remote viewing): Councillor Bellenger Chaired the Meeting). In attendance were Councillor Holdsworth, Councillor Fieldhouse, Councillor Liddell, Councillor Mullany.**

In attendance: Mr Malcolm James, Mr David Fox, Mr Tony Weeks, Ms Elaine Ramsden, Mr Alex Lyness-Brown **and Parish Clerk.**

*Janette Pashley* **The Clerk**

	Item
20.26.01	<b>Resolved to</b> note there were no apologies or lateness.
20.26.02	<p><b>Resolved to accept the minute</b> of the Meeting held on Thursday 17<sup>th</sup> September 2020 (Include comments received from Cllr Liddell and Cllr Fieldhouse).</p> <p><b>Cllr Fieldhouse comment on meeting point: -</b></p> <ul style="list-style-type: none"> <li>• 20.25.10 – CMBC have suggested CROW may be able to help clearing the CAT Steps once CMBC have completed the repair of the steps. The Environment Cttee coordinated with CMBC.</li> <li>• 20.25.12 – The broken fence panels at Fall Spring Gardens are owner by a private individual.</li> <li>• 20.25.13/14 – Councillor Bellenger voted against Cllr Holdsworth abstained</li> </ul>
20.26.03	<b>Resolved to note the following Cllr</b> declarations of interest. Cllr Bellenger declared the as a member of CMBC Planning Cttee he did not feel comfortable in commenting <b>or</b> making decisions on the planning applications at Parish Level.
20.26.04	<p><b>Public Participation.</b> An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.</p> <ul style="list-style-type: none"> <li>• Meetings are having to continue using new technology. Parish Councillors receiving support with this. At the moment there are only two Parish Councillors who officially list their email address. Could the Co-opted Members be listed on the SPC web site. <b>Resolve to note Cllr Bellenger has</b> approached CMBC for a price for software to enable all Councillors have Parish Council email accounts, once this has been set the web site will be updated. The new co-opted members will be placed on the website after tonight’s vote.</li> <li>• A number of issues which related to CMBC actions and Ward Councillors. <b>Resolved to note Cllr Bellenger was able to respond.</b></li> <li>• Could the notes be amended re. The Cat Steps. The work including the clearing will be done by CMBC <u>not the CROW.</u></li> </ul>

	<ul style="list-style-type: none"> <li>Should the Library be passed to the Parish Council a resident would volunteer to run IT classes and job clubs.</li> </ul>
20.26.05	<p><b>Resolved to note CMBCs</b> comments “Improved usage of the building should be explored at Stainland Library” to be considered in more depth at the November General meeting as further information is obtained from Cllr Bellenger.</p> <p>Councillor Holdsworth did state CMBC are closing Greetland Library and given the close proximity to Stainland Library residents in Greetland would be able to use Stainland Library.</p> <p>Cllr Fieldhouse noted that any updates or information from CMBC about the Library should be communicated directly to the Parish Council in addition to Ward Councillors and requested that Cllr Bellenger try to arrange this.</p> <p>Resolved to agree this item will be added to the Agenda of the 27<sup>th</sup> General Meeting.</p>
20.26.06	<p><b>Resolved to agree</b> to clear the overgrown grass verge and replace with plants at the ‘Hame’ and top of Town Ing Way providing SDPC pay for the plants.</p> <p>Three options were put forward by CMBC a vote was taken on all three options: -</p> <p><b>Option 1</b> – To plant and provide 20 tons of top soil, various plants, rotavate and wood chippings at a cost of £3431.30. <b>All voted against.</b></p> <p><b>Option 2</b> – Weed spray, rotavate, provide various bulbs and 10 ton of top soil at a cost of £1035.68 <b>In favour PB &amp; SH.</b></p> <p>Cllr Fieldhouse noted that the area already had daffodils planted there and felt that the proposal did not represent value for money an amendment was requested and voted on that this would be a job for the Environmental Warden once recruited.</p> <p><b>Option 3</b> – Leave the area as it is for wild life supporting a healthy eco system.</p>
20.26.07	<p><b>Resolved to note</b> Cllr Bellenger is currently waiting for a response from CMBC with regards to the procurement and pricing of Office 365 and will report back at the next General meeting in November.</p>
20.26.08	<p><b>Resolved to agree a</b> Poppy Wreath with be purchased on behalf of the Parish Council at an approximate cost of £25. Cllr Bellenger agreed to lay at Clay House War Memorial on Remembrance Day. <b>In favour SH, LF, MM, GL.</b></p>
20.26.09	<p><b>Resolved to agree the and authorise the</b> purchase of a Christmas tree for The Square, Holywell Green, at an approximately cost of £140. <b>In favour SH, LF, MM, GL, PB, SH.</b></p>
20.26.10	<p><b>Resolved to note Cllr Liddell has prepared a draft</b> Business Plan and associated Environmental Project Control Forms for comments.</p> <p>Cllr Liddell requested Project Control Forms from the Events &amp; Communications Cttee, Cllr Bellenger agreed to prepare the forms with the help of Cllr Liddell.</p> <p>Cllr Liddell plans to present the Draft Business Plan and associated Project Control Forms for approved at the November General meeting. Can all Cllrs pass their comments to Cllr Liddell as soon as possible?</p>
	<p><b>To receive reports</b> from the Clerk. Chairman, Committees and Councillors: The Chairman, Committees or Councillors had no report at this time.</p> <p><b>Report from the Clerk:</b></p> <p>Resolved to note that notices have been posted to notify the public of Cllr Conner's resignation. CMBC Elections Dept have been informed on the 12<sup>th</sup> October 2020 if an election needs to be held. If elections are required the position will remain vacant until May 2021 when elections are held. If elections are not required, the council can look to co-opt a further member. <b>All present voted in favour.</b></p>

20.26.11	<p><b>Resolved to note</b> the following key dates:  27<sup>th</sup> October and 17<sup>th</sup> November – Events and Communications Meeting  29<sup>th</sup> October – Environmental Meeting  19<sup>th</sup> November - Ordinary Meeting  <b>Resolve to note</b> the Events and Communications meeting in October has been moved to the 28<sup>th</sup>. <b>All present voted in favour.</b></p>																									
20.26.12	<p><b>To receive any other</b> business raised by councillors. Councillors had no report at this time.</p>																									
20.26.13	<p><b>Report from</b> the Ward Councillors. Ward Councillors had no report at this time.</p>																									
20.26.14	<p><b>Resolved to note</b> the listed payments made by committees during September 2020.  <b>All present in favour.</b></p>																									
<b>Finance</b>																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">RPC Ref</th> <th style="text-align: center;">Supplier/Commodity</th> <th style="text-align: center;">Net Amount</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">20/21-036</td> <td>Calderdale Council – Installation of nine Sockets for Christmas Lights</td> <td style="text-align: right;">3150.00</td> <td style="text-align: right;">630.00</td> <td style="text-align: right;">3780.00</td> </tr> <tr> <td style="text-align: center;">20/21-037</td> <td>Cloud Web Hosting for the period (28/08/20 TO 27/08/2022)</td> <td style="text-align: right;">70.00</td> <td style="text-align: right;">14.00</td> <td style="text-align: right;">84.00</td> </tr> <tr> <td style="text-align: center;">20/21-038</td> <td>Domain Renewal for stainlanddistrictparishcouncil.org</td> <td style="text-align: right;">11.95</td> <td style="text-align: right;">2.39</td> <td style="text-align: right;">14.34</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td style="text-align: right;"><b>£3231.95</b></td> <td style="text-align: right;"><b>£646.39</b></td> <td style="text-align: right;"><b>£3878.34</b></td> </tr> </tbody> </table>	RPC Ref	Supplier/Commodity	Net Amount	VAT	Total	20/21-036	Calderdale Council – Installation of nine Sockets for Christmas Lights	3150.00	630.00	3780.00	20/21-037	Cloud Web Hosting for the period (28/08/20 TO 27/08/2022)	70.00	14.00	84.00	20/21-038	Domain Renewal for stainlanddistrictparishcouncil.org	11.95	2.39	14.34		<b>Total</b>	<b>£3231.95</b>	<b>£646.39</b>	<b>£3878.34</b>
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20.26.15	<p><b>Resolved to note the attached updated</b> Cash Book/Bank Reconciliation and Budget update as at 30<sup>th</sup> September 2020. <b>All present in favour</b></p> <p><b>Resolved to note</b> where a supplier is VAT registered it is important, we obtain VAT receipt so the Clerk can reclaim the VAT at the end of the Financial Year. An extra tab on the Cash Book will be added to show this detail.</p>																									
20.26.16	<p><b>Resolve to note</b> the SDPC current mobile number will be changing once a new business contract has been established.</p>																									
20.26.17	<p><b>Resolved to note the following correspondence. All present in favour</b></p> <ul style="list-style-type: none"> <li>• Looking through the Go Local magazine and reading the Stainland and District Parish Council page, I was interested to read that a suggestion had been made to make improvements to the Cat Steps linking Holywell Green to Jagger Green. I would be interested to join a volunteer group, if that is what is in mind, and help with clearing and repairing the path, steps and walls. It is my favourite walk in this area and it would be good to see the Cat Steps in a better and safer condition.</li> <li>• I have just been reading your article in the recent edition of Go Local and I just wanted to say how excited we are to here that the slide is soon to be reinstated at Stainland Memorial Park. I noticed you are planning on consulting residents on reinstating the wooden foot bridge and wildlife pond. Would you be able to advise how you consult residents and who you class as residents? We live in Stainland and I have many fond memories of playing around that pond from when I was younger. I really hope this is something that goes ahead.</li> </ul>																									

20.26.18

**Resolved to** agree Cllr Mullany & Cllr Fieldhouse comments would be added to CMBC Planning portal **All present in favour.**

[Single storey side extension - 26 Bowling Green Road Stainland Elland West Yorkshire HX4 9PF](#) Ref. No: 20/00845/HSE | Received date: Wed 22 Jul 2020 | Status: Pending Decision | Case Type: Planning Application

The proposed side extension site lies at a prominent location within the Stainland Conservation Area (i.e. close to local school and fronting a highway which is main public transport route) The Grade II listed Barn to Dene Royd stands within 50m opposite the site, albeit set further back, on the other side of Gray Hall Close.

The Heritage Statement is inadequate, making no attempt to address potential impacts of the development on the Conservation Area or the adjacent listed building.

The Council would question whether the scale of the extension is proportionate in terms of its width in relation to the existing house, the new room being larger in area than the existing living room.

There are also concerns that the scale of the extension will result in the development being close (1.7m) to the boundary of the property adjacent to the highway on Gray Hall Close.

The rear elevation of the extension (i.e. front of the existing property is shown as windowless which would detract from the street scene of which the listed building is part on the approach from Gray Hall Close.

Note: Window formation shown on proposed front (Bowling Green Road) elevation is different to Google imagery.

In terms of materials if the development is permitted, we would like to see a condition that walling and roofing materials should closely match those of existing properties on Bowling Green Road (which are different from less prominent properties on Gray Hall Close).

[Demolition of five existing garages to facilitate detached dwelling - Garage 1 Adjacent To 7 Forest Hill Road Sowood Elland Calderdale](#) Ref. No: 20/00690/FUL | Received date: Mon 22 Jun 2020 | Status: Pending

The site is located within the Green Belt and on the edge of the Special Landscape Area. The Council shares the concerns expressed by CMBC Highways regarding unsustainable location, failure to address loss of parking spaces provided by the garages, lack of safe sightlines, impact on pedestrians/disabled road users, and unsatisfactory parking arrangement including exceedance of parking space limits.

The Council would question whether development will be limited to the footprint of the garages or will require loss of undeveloped Green Belt land to the rear of the garages which would impact the openness of the Green belt.

There would also be some loss of openness as a result of the replacement of garages with large dwelling both from Forest Hill Road and from public footpaths on lower ground to the north east.

The design and scale of the proposed dwelling is out of keeping with surrounding terraced properties. In particular the proposed parking arrangements to the front of the property are completely at odds with the neighbouring terraced frontages.

The proposals are also out of keeping with the rural setting and landscape which includes the Special Landscape Area opposite. They would be detrimental to the character of the Green Belt.

	<p><a href="#"><u>Restoration of house including removal of modern extensions, external repairs including restoration of stone window and door surrounds, replacement of external windows and doors and installation of conservation type skylight. Internal refurbishment including reinstatement of original room layouts and removal of modern staircases and partitions. (Listed Building Consent) - Jagger Green Hall Jagger Green Lane Holywell Green Elland Calderdale HX4 9DE</u></a> Ref. No: 20/00885/LBC   Received date: Tue 28 Jul 2020   Status: Pending Consideration   Case Type: Planning Application</p> <p>The Council welcomes the proposals to restore Jagger Green Hall. We welcome the involvement of Society for the Protection of Ancient Buildings (SPAB) and West Yorkshire Archaeology Advisory Service (WYJS) in assessing the proposals in detail. We would support the attachment of appropriate conditions as set out by WYJS should the proposals be permitted. The Council requests that checks be made as to whether a bat survey is required</p> <p>The proposed East elevation indicates that the porch door beneath the date stone is intended to be replaced with full height glazing whilst the door to the left of this is to be retained. The full height glazing would be out of keeping with the rest of the facade and the building as a whole and seems incongruous with the general intentions of the renovation project. The East facade is very visible from the new development and the road, the porch - whether an original or a later addition - is significant part of this view. The date stone above adds to this. The adjacent door which is obscured at the moment may well be the original and so be retained but the glazed panel in the porch next to it would be unsympathetic. Looking at the interior layout it would seem unnecessary to adopt this proposal when a slight adjustment to the partition walls in the dining room could include the porch entrance into the hallway</p> <p><a href="#"><u>Porch to front - 80 West View Stainland Elland West Yorkshire HX4 9EN</u></a> Ref. No: 20/00993/HSE   Received date: Mon 24 Aug 2020   Status: Pending Consideration   Case Type: Planning Application.</p> <p>The Council considers that the scale of this proposed porch located directly adjacent to the property boundary and very close to a neighbouring property's entrance, is likely to have a negative impact on the privacy, daylighting and amenity of that neighbouring property.</p>
20.26.19	<b>Resolved to receive</b> 5-minute presentation from Tony Weeks, Malcom James and David Fox applicants who applied for one of the two Co-opted Councillor roles.
20.26.20	<p><b>Resolved to vote on the Co-opted candidates each Councillor had two votes results as follows: -</b></p> <ul style="list-style-type: none"> <li>• Mr Tony Weeks - Total votes 4 <b>Voted in favour LF, GL, MM, SH Against PB</b></li> <li>• Mr David Fox - Total votes 1 <b>Voted in favour PB &amp; SH Against LF, GL, MM</b></li> <li>• Mr Malcolm James, Total votes 5 <b>Voted in favour PB, SH, LF, MM, GL,</b></li> </ul> <p><b>Resolved to accepted the co-option of Tony Weeks and Malcolm James as members of SDPC UNTIL May 2023.</b></p>
20.26.21	<p><b>Resolved to agree Agenda items for the next meeting.</b></p> <ul style="list-style-type: none"> <li>• <b>Cllr Liddell agreed to send copies of the Draft Business Plan to Tony Weeks and Malcolm James for their comments.</b></li> <li>• <b>To consider reinstation the Planning Committee.</b></li> </ul>
20.26.22	<b>Date of Next Meeting</b> 19 <sup>th</sup> Thursday November 2020 at 19.00Hrs

**Meeting Ended 20.52Hrs**