



Stainland and District Parish Council 6th Policy & Finance Committee Minutes

28th July 2020

Councillors Present (by remote viewing): Councillor Bellenger Chaired the meeting.
In attendance were Councillor Fieldhouse, Councillor Mullany.

In attendance: Stainland District Parish Clerk

Janette Pashley

Item	Item											
2020.PF.1	Resolved to hold a ballot via text to the Clerk to vote in a new Chairman of the Policy & Finance Committee until May 2021. <i>In favour PB,LF,MM.</i>											
2020PF.2	Public Participation: No public participation held.											
2020PF.3	Resolved to note Councillor Liddell sends his apologies.											
2020PF.4	Resolved to accept the minutes of the Meeting held on 12 th February 2020 (The meeting held on the 11 th March 2020 will remain as Draft as quorate cannot be reached due to only two Councillors being in attendance). <i>In favour PB & LF.</i>											
2020PF.5	Resolved to note there were no Parish Councillors' declarations of interest.											
2020PF.6	Resolved to hold a ballot via text to the Clerk to vote in a new Vice-Chairman of the Policy & Finance Committee until May 2021. <i>In favour PB,LF,MM</i>											
2020PF.7	Resolved to note current income & expenditure for the previous calendar months (April, May & June 2020) (including any payments due this month inc staff hours worked, Invoice from Rippenden Parish Clerk) <ul style="list-style-type: none"> • Budget/Plan Spend to date (inc current month) • Actual Spend to date (inc income/expenditure this month) • Annual Budget figures (inc previous years underspends) • Annual to date variance amount 											
2020PF.8	Resolved to accept the updated asset register along with security marking the gardening equipment recently purchased. <i>In favour PB,LF,MM</i>											
2020PF.9	Resolved to defer and review further and bring to General Council over a number of months. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Policy Name</th> </tr> </thead> <tbody> <tr><td>Retention Of Documents</td></tr> <tr><td>Freedom Of Information</td></tr> <tr><td>Data Protection</td></tr> <tr><td>RA For Lone Workers</td></tr> <tr><td>Health & Safety</td></tr> <tr><td>Lone Worker</td></tr> <tr><td>Standing Orders</td></tr> <tr><td>Financial Regs</td></tr> <tr><td>Code of Conduct</td></tr> <tr><td>Media</td></tr> </tbody> </table>	Policy Name	Retention Of Documents	Freedom Of Information	Data Protection	RA For Lone Workers	Health & Safety	Lone Worker	Standing Orders	Financial Regs	Code of Conduct	Media
Policy Name												
Retention Of Documents												
Freedom Of Information												
Data Protection												
RA For Lone Workers												
Health & Safety												
Lone Worker												
Standing Orders												
Financial Regs												
Code of Conduct												
Media												



	Co Option Policy
2020PF10	Resolved to accept the AGAR External Audit - Annual Governance Statement 2019/20 Section 1 and 2 <i>In favour PB,LF,MM</i>
2020PF11	Resolved to note the at the next meeting in November 2020 the Budget be reviewed in line with setting the precept for Financial Year 2021/22.
2020PF12	Date of Next Meeting: Wednesday 26 th November 2020 at 19.00 Hrs Virtually.

Meeting Ended at 20.15hrs