



## Stainland and District Parish Council 8th Policy & Finance Committee Agenda

12<sup>th</sup> January 2021

**To all members of the Stainland and District Parish Council:**

You are hereby summoned to attend the 8<sup>th</sup> Policy & Finance Committee Meeting of the Stainland and District Parish Council, to be held remotely on Tuesday 12<sup>th</sup> January 2021 at 7:00pm for the purpose of transacting the following business.

*Janette Pashley*

Clerk/Responsible Finance Officer

	Item
2021PF8.1	<b>To note the apologies</b> and accept the reasons for absence or lateness. <i>The Clerk should be informed of any reasons for lateness/ absence.</i>
2021PF8.2	<b>To accept the minutes of the Meeting</b> held on the 26 <sup>th</sup> November 2020,
2021PF8.3	<b>Public Participation.</b> An opportunity for members of the public to address the Parish Council on any issues concerning Policy & Finance within the Parish.
2021PF8.4	<b>To receive Parish Councillors'</b> declarations of interest.
2021PF8.5	<b>To review the income &amp; expenditure</b> and budget from 1 <sup>st</sup> April 2020 to December 2020.  To note: <ul style="list-style-type: none"><li>• Budget/Plan Spend to date (inc current month)</li><li>• Actual Spend to date (inc income/expenditure this month)</li><li>• Annual Budget figures (inc previous years underspends)</li><li>• Annual to date variance amount</li></ul>



2021PF8.6	<b>To agree the Budget for Financial Year 2021/22 for final agreement at the General Meeting on the 21<sup>st</sup> January 2021.</b>
2021PF8.7	<b>To agree the 2021/22 Parish Council precept rate.</b>  <b>To note CMBC precept rate request timetable: -</b> <ul style="list-style-type: none"><li>• The provisional 2021/22 Council Tax base for budget planning for the Parish has been calculated as being 1,496.01 (Total Council Tax Base for Calderdale 61,487.98). The figures are provisional and subject to approval on the 11<sup>th</sup> January 2021 when formally approved by Cabinet.</li><li>• CMBC require the Parish Council precept for F/Y 2021/22 by the 8<sup>th</sup> February 2021 so that this can be incorporate this into the Cabinet Budget proposals for recommendation to Council which will take place on the 22<sup>nd</sup> February 2021</li></ul>
2021PF8.8	<b>To review the Business Plan produced by Cllr Liddell and suggested changes to be approved at the General Meeting on the 21st January 2021.</b>
2021PF8.9	<b>To agree the amended Contract of Employment of the Clerk (inc the increase in weekly hours) as agreed by the General Cttee in November 2020.</b>
2021PF8.10	<b>To agree agenda items for the next meeting</b>
2021PF8.11	<b>To schedule a date for the Next Meeting:</b>