



## Stainland and District Parish Council 16th Environmental Committee **Draft Minutes**

4<sup>th</sup> March 2021

Councillors Present (By Remote Viewing) Councillor Fieldhouse, Chaired the meeting. In attendance were Councillors Weeks, Mullany, Liddell.  
Clare Eastwood (non-voting member).

One member of the public JB  
Minutes take by Cllr Fieldhouse.

	Item
2021E16.1	<b>Resolved to</b> note no apologies were received.
2021E16.2	<b>Resolved to accept the minutes of the Meeting</b> held on 7 <sup>th</sup> January 2021 (15th Environmental Meeting).  All present in favour.
2021E16.3	<b>Resolved to</b> note there were no declarations of interest.
2021E16.4	<b>Public Participation</b> no issues were raised
2021E16.5	<b>Resolved to note an</b> update with regards to having a drone survey carried out on the CAT Steps.  CE felt that this was no longer required.  Councillor Weeks agreed to survey the area and produce a report identifying improvements prior to initiating a Project Control Form. In addition to establishing the owner of the adjacent field.
2021E16.6	<b>Resolved to note</b> an update with regard to a snow clearance plan.  CE reported that she had carried out some initial research to find out how other Parish Councils are involved with snow clearance. It was agreed that information should be sought from CMBC in order to establish how many miles of roads there are in the Parish, how many grit boxes are sited within the Parish and if Jagger Green Lane is on CMBC gritting route. <b>It was resolved</b> to ask the Clerk to contact CMBC for this information.
2021E16.7	<b>Resolved to agree</b> an update from CE with regards to the replacement of the old Christmas tree lights used on the tree at Holywell Green would be added to the agenda closer to Christmas.



2021E16.8	<p><b>Resolved to note</b> the Environmental Warden work schedules and operational procedures update.</p> <p>Councillor Weeks updated the meeting on work done so far which included:</p> <ul style="list-style-type: none"><li>• clearing of the cat steps,</li><li>• tidying the library garden and the area around the notice board,</li><li>• edging the grass outside the mechanics,</li><li>• clearing the path next to the newly replanted bed at the memorial park.</li></ul> <p>It was noted the area around the cross in Stainland was in need of tidying Cllr Weeks stated this was already on the job schedule. However, before any work can be carried out some barrier tape will need to be purchased as detailed in the Risk Assessment established for this area.</p> <p>The Strimmer training course booked for the Warden has been postponed until April 2021.</p> <p>Councillor Weeks raised the outstanding matter of issuing the Warden with a mobile phone that would allow the use of a Lone Working safety app. and enable him to photos and record completed jobs. It was resolved to ask the Clerk to obtain the mobile phone.</p>
2021E16.9	<p><b>Resolved to agree</b> to leave the overgrown grass area on The Hame at the moment and the warden would trim and tidy the edge up to the curb.</p> <p>Councillor Weeks suggested that consultation with residents should be carried out before any further plans for development are pursued. Councillor Mullany commented that the tar-macked layby seems to have been extended and that a more attractive use of this land could be something worth pursuing in the future.</p>
2021E16.10	<p><b>Resolved to note</b> the possibility of issuing litter picking equipment to residents</p> <p>Councillor Weeks reported that the Environmental Warden had suggested an idea for the Parish Council to issue litter picking equipment to residents.</p> <p><b>Resolved to agree</b> Councillor Weeks would look at prices to purchase litter pickers. Councillor Fieldhouse would gather information on the use of volunteers with regards to safety, liability, or any disclaimers, from CMBC, who usually organise an annual Spring Clean. This may also be a source for promotional material for the notice boards and website.</p> <p>JB suggested that this could be promoted in the Go Local magazine item for the May edition. (deadline for items around 10<sup>th</sup> April)</p> <p><b>Resolved to note</b> due to Covid restrictions this would be for residents to take up on an individual basis and would not be a group activity organised by the Parish Council at this current point in time.</p>



2021E16.11	<p><b>Resolve to note</b> the creation of a community orchard behind the allotments in Stainland</p> <p>Cllr Weeks made a proposal to create a community orchard on the area of the unused land behind the allotments. He suggested that just the furthest portion of this area could be marked off and prepared with a view to planting up some apple trees in Autumn this year and establishing the area as a community orchard</p> <p>JB described a project at Warley where residents could purchase and dedicate a tree to be planted and that this could be a way of funding the project and encouraging community involvement.</p>
2021E16.12	<p><b>Resolved to note</b> a way forward for developing a vision for the creation of a local Nature reserve (LNR) in Stainland Memorial Park.</p> <p>The aim of such reserves is to provide an opportunity for education and encourage engagement and access to nature.</p> <p>Cllr Mullany informed the meeting that the minimum area for a LNR is 2 hectares and that the park was large enough to qualify. It was suggested that advice from professional consultant would be advantageous in thoroughly assessing the sites suitability at an early stage. Such sites already exist in Calderdale such as Cromwell Bottom, Beechwood Park in Illingworth, Shibden Park and Copley Woods.</p> <p>A discussion took place around how the wildflower area might fit into the vision for creating an LNR.</p> <p><b>Resolved to agree</b> Cllr Mullany would seek information and advice from CMBC and in general about the proposal.</p>
2021E16.13	<p><b>Resolved to note</b> Cllr Fieldhouse explained that the broken glass in the Telephone Box was due to be replaced just as lockdown happened. The Perspex ordered was unavailable due to very high demand due to covid. As a result, the order was cancelled.</p> <p>A local resident has since decorated the temporary repairs and has continued. Cllr Fieldhouse had been in contact with the resident to thank them for their creativity and to let them know that the repairs would likely still be going ahead and were in favour their artwork could continue providing it was easily removable.</p> <p><b>Resolved to agree</b> the perplex would be reordered and Councillor Fieldhouse to obtain quotes for repainting.</p>



2021E16.14	<p><b>Resolved to receive an update on the current projects: -</b></p> <table border="1"> <tr> <td data-bbox="352 385 1457 450"><b>Project</b></td> </tr> <tr> <td data-bbox="352 450 1457 546"> <p><b>Removal of the Old Safety Surface at Stainland Park</b> and installation of Picnic Bench. The returfing, new base and the bench installation are soon to be completed</p> </td> </tr> <tr> <td data-bbox="352 546 1457 712"> <p><b>Gardening work</b> - Rockery Garden, Memorial Park Entrance Memorial park garden replanting is now completed. Rockery area will be sprayed before replanting. There is £100 remaining in the budget from the corner garden that could be put towards plants</p> </td> </tr> <tr> <td data-bbox="352 712 1457 777"> <p><b>Installation of</b> new picnic bench in Sowood Park. - Soon to be completed.</p> </td> </tr> <tr> <td data-bbox="352 777 1457 884"> <p><b>Containerised Floral Displays</b> <u>Replacement of old ½ Barrel containers</u> Will be installed soon. Plants and compost are being purchased by Cllr Fieldhouse ready for the Warden to plant up.</p> </td> </tr> <tr> <td data-bbox="352 884 1457 1072"> <p><b>Play equipment at Jagger Green</b> CMBC - Emma Mavin was sent details of the Parish Council's consultation, budget and ideas for equipment. The possibility of any help from CMBC towards installation costs was also raised. Councillor Fieldhouse agreed to follow this up. It was noted the choice of equipment is rather limited with the current budget and may have to be reviewed depending on other budget commitments.</p> </td> </tr> </table>	<b>Project</b>	<p><b>Removal of the Old Safety Surface at Stainland Park</b> and installation of Picnic Bench. The returfing, new base and the bench installation are soon to be completed</p>	<p><b>Gardening work</b> - Rockery Garden, Memorial Park Entrance Memorial park garden replanting is now completed. Rockery area will be sprayed before replanting. There is £100 remaining in the budget from the corner garden that could be put towards plants</p>	<p><b>Installation of</b> new picnic bench in Sowood Park. - Soon to be completed.</p>	<p><b>Containerised Floral Displays</b> <u>Replacement of old ½ Barrel containers</u> Will be installed soon. Plants and compost are being purchased by Cllr Fieldhouse ready for the Warden to plant up.</p>	<p><b>Play equipment at Jagger Green</b> CMBC - Emma Mavin was sent details of the Parish Council's consultation, budget and ideas for equipment. The possibility of any help from CMBC towards installation costs was also raised. Councillor Fieldhouse agreed to follow this up. It was noted the choice of equipment is rather limited with the current budget and may have to be reviewed depending on other budget commitments.</p>
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2021E16.15	<p><b>To receive an update on future potential projects.</b></p> <table border="1"> <tr> <td data-bbox="352 1173 1457 1238"><b>Project</b></td> </tr> <tr> <td data-bbox="352 1238 1457 1395"> <p><b>Toddler Play area at Stainland Park joint project with CMBC</b> The Parish Council's contribution to any improvements or new equipment depends on available funds. It may be preferential to work towards making a more substantial contribution to a more extensive refurbishment in Year 3 of the business plan.</p> </td> </tr> <tr> <td data-bbox="352 1395 1457 1641"> <p><b>Shaw Park Foot Bridge Reinstatement</b> the initial inspection has been carried out by a consultant engineer. The report detailing the required repairs has been sent to a number of contractors to obtain quotations.</p> </td> </tr> <tr> <td data-bbox="352 1641 1457 1921"> <p><b>Renovations</b> to the Pond at Shaw Park</p> <p>The ecological survey commissioned by the Parish Council is scheduled to be carried out on the 8<sup>th</sup> March 2021.</p> <p>Estimated prices for work have been provided as follows:</p> <p>Dredging £1500, Removal of vegetation £800,</p> </td> </tr> </table>	<b>Project</b>	<p><b>Toddler Play area at Stainland Park joint project with CMBC</b> The Parish Council's contribution to any improvements or new equipment depends on available funds. It may be preferential to work towards making a more substantial contribution to a more extensive refurbishment in Year 3 of the business plan.</p>	<p><b>Shaw Park Foot Bridge Reinstatement</b> the initial inspection has been carried out by a consultant engineer. The report detailing the required repairs has been sent to a number of contractors to obtain quotations.</p>	<p><b>Renovations</b> to the Pond at Shaw Park</p> <p>The ecological survey commissioned by the Parish Council is scheduled to be carried out on the 8<sup>th</sup> March 2021.</p> <p>Estimated prices for work have been provided as follows:</p> <p>Dredging £1500, Removal of vegetation £800,</p>		
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	<p>Possible option of providing information boards at approximate cost of between £1000 and- £2000 (Dependant on the size and structure).</p> <p>Cllr Fieldhouse was unsure if further quotes would have to be sought for these separate items because they formed part of the company’s proposal to manage the whole project, a second quote has already been obtained at a cost of £15,000.</p> <p><b>Resolved to agree</b> given the specialist nature of the project the preferred contractor would be able to complete all the elements of the work along with project managing the contract. This would have to be agreed by Full Council.</p> <hr/> <p><b>Allotment Purchase at Drury Lane</b></p> <p><b>Resolved to note</b> an email has been sent to CMBC’s Allotments Department with the Councils resolution to purchase the site. The owners of the land have been notified of the intention to proceed with the purchase.</p> <p><b>Resolved to note a</b> contract document will be required in order to enlist a solicitor in preparation for the transfer, however the ownership of the triangle piece of land will have to be established first which the Clerk agreed to find out..</p>
2021E16.16	<p><b>To receive correspondence:</b></p> <p>I understand the Parish Council is negotiating the transfer of the Drury Lane allotments from CMBC. I cc’d you to a previous email I sent to Pam Smithies. Following a burst pipe, there is no water supply to the allotments and this can’t be reconnected without replacing the corroded pipe feeding the allotment tap adjacent to 27 Drury Lane.</p> <p><b>Resolved to agree</b> to contact Cllr Bellenger and ask if he could enquire what progress was being made to repair the water pipe.</p>
2021E16.17	<p><b>Resolved to note</b> agenda items for the next meeting;</p> <ul style="list-style-type: none"> <li>• Flag stones have disappeared from top of wall in Shaw park.</li> <li>• Look at contacting the volunteers who maintain the flower bed at the entrance to Shaw Park with a view to discuss setting up a subcommittee or making a donation of plants</li> <li>• CE enquired whether there were any plans to celebrate/commemorate St Georges Day 29/4 with residents displaying flags To be raised at the General meeting on the 18<sup>th</sup> March 2021.</li> </ul>
2021E16.18	<p><b>Date of Next Meeting</b> – Dates to be established after the Local Election 6<sup>th</sup> May 2021.</p>

