



## Stainland and District Parish Council 10th Policy & Finance Committee Agenda

1<sup>st</sup> April 2021

**To all members of the Stainland and District Parish Council:**

You are hereby summoned to attend the 10<sup>th</sup> Policy & Finance Committee Meeting of the Stainland and District Parish Council, to be held remotely on Thursday 1<sup>st</sup> April 2021 at 7:00pm for the purpose of transacting the following business.

*Janette Pashley*

Clerk/Responsible Finance Officer

	Item
2021PF10.1	<b>To note the apologies</b> and accept the reasons for absence or lateness. <i>The Clerk should be informed of any reasons for lateness/ absence.</i>
2021PF10.2	<b>To accept the minutes of the</b> Meeting held on the 12 <sup>th</sup> January 2021.
2021PF10.3	<b>Public Participation.</b> An opportunity for members of the public to address the Parish Council on any issues concerning Policy & Finance within the Parish.
2021PF10.4	<b>To receive Parish Councillors'</b> declarations of interest.
2021PF10.5	<b>To review the income &amp; expenditure</b> and budget from 1 <sup>st</sup> April 2020 to February 2021.  To note: <ul style="list-style-type: none"><li>• Budget/Plan Spend to date (inc current month)</li><li>• Actual Spend to date (inc income/expenditure this month)</li><li>• Annual Budget figures (inc previous years underspends)</li><li>• Annual to date variance amount</li></ul>
2021PF10.6	<b>To note</b> the completed NALC Internal Audit checklist to be given to the Internal Auditors in April/May 2021
2021PF10.7	<b>To approve</b> the following Policy/procedures documents: - <ul style="list-style-type: none"><li>• General Privacy Notice</li><li>• Equality &amp; Diversity Policy</li><li>• Complaints Procedure</li><li>• Grievance Policy</li><li>• Risk Assessment Update 2021/22</li></ul>



2021PF10.8	<b>To review the</b> approved 2021/22 budget taking into consideration the potential outcome the asset transfer of the Library.
2021P10.9	<b>To review</b> the current banking arrangement.
2021PF10.11	<b>To agree agenda</b> items for the next meeting
2021PF10.12	<b>To schedule a date for the Next Meeting:</b>