



Stainland and District Parish Council 32nd Ordinary Meeting Agenda

22th April 2021

To all members of the Stainland and District Parish Council

You are hereby summoned to attend the 32nd Ordinary Meeting of the Stainland and District Parish Council to be held remotely on Thursday 22th April 2021 at 19.00 Hrs for the purpose of transacting the following business. Members of the public and press are invited to attend and may address members of the Council, during the item set aside for public participation.

Clerk

	Item
21.32.01	To appoint a Chairman for the period up to the Annual Council meeting. May 2021 and minute taker for the meeting.
21.32.02	To agree a date for the Annual Meeting (Suggest week commencing 10 th May 2021).
21.32.03	To note the apologies and accept the reasons for absence or lateness.
21.32.04	To accept the minutes of the Meeting held on Thursday 18 th March 2021.
21.32.05	To receive Parish Councillors' declarations of interest.
21.32.06	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.
21.32.07	To review the position regarding the placement of an order with JKE Design and to approve reimbursement of the order deposit to Cllr Liddell of £212.50.
21.32.08	To receive an update from the Library sub-Committee.
21.32.09	To note the resignation of Cllr Bellenger and Cllr Holdsworth and the current Parish Clerk and thank them for their contribution to the Parish Council.

<p>21.32.10</p>	<p>To note, notices has been issued put up in the Parish with regards to the two Sowood Councillor vacancies and CMBC Elections have been notified. If 10 signatures have not been received with in the two weeks (ending on the 19th and 23th April) the Parish Council will then be given approval from CMBC Elections Office to look at filling the post via co-option.</p> <p>To note there will be a By-election for the Stainland seat in June 2021. CMBC Elections Office yet to confirm the exact date in June.</p>
<p>21.32.11</p>	<p>To review the discussion paper on future governance arrangements (previously circulated) and potential changes to financial regulations and standing orders.</p>
<p>21.32.12</p>	<p>To discuss options for meeting venues (other than Stainland Library) in readiness for when current legislation allowing remote meetings is withdrawn.</p>
<p>21.33.13</p>	<p>To discuss interim banking arrangements following the Clerks departure and the appointment of a new Clerk.</p>
<p>21.33.14</p>	<p>To agree the task group formed by the Council to deal with all aspects of this Council's response is allocated a budget of up to £1,000 for its intended public consultation exercise and associated tasks. The Council gives delegated authority to the task group to spend up to the budgeted amount for these stated purposes without a requirement for further approval from the Council.</p> <p>To note the Budget for F/Y 2021/22 was set in reverses at £5000 this was then agreed at the General meeting on the 28th January 2021 (Point 21.29.08) to be increased to £10000.</p>
<p>21.32.15</p>	<p>To receive reports from the Chairman, Committees and Councillors:</p> <ul style="list-style-type: none"> • Chairman • Environmental Committee • Events & Communications Committee • Policy & Finance Committee • Planning Committee • Staffing Committee
<p>21.32.16</p>	<p>To note the following key dates:</p> <p>20TH April 2021 – Events and Communications Meeting</p> <p>This meeting will not be able to go ahead without a third Cllr due to Cllr Ballenger's and Cllr Holdsworth's resignation.</p>

	Finance			
21.32.17	To note the listed payments made by the committees during March 2021			
RPC REF	SUPPLIER/COMMODITY	Total Amount	VAT	NET
20/21-083	Calderdale Council - Christmas Lights (taking down & storage)	£908.82	£0.00	£908.82
20/21-084	Clerks Salary JP Period 25/01/2021 to 21/02/2021	£778.80	£0.00	£778.80
20/21-085	Warden Salary Period 25/01/2021 to 21/02/2021	£200.80	£0.00	£200.80
20/21-086	Cllr Fieldhouse claim Batteries/Per-spex/Keys for Notice Board	£37.50	£6.25	£31.25
20/21-087	Came & Company - A Gallagher Insurance from 11/04/21 to 10/04/22	£527.02	£0.00	£527.02
20/21-088	Vodafone Mobile £11.00 +£1.00 Secure Net	£12.00	£2.00	£10.00
20/21-089	Cllr Fieldhouse claim Plant/Compost for Barrels + Bench fixings	£126.98	£21.16	£105.82
20/21-090	Cllr Weeks Claim Plants/Soil for Bowling Green Barrels	£29.49	£4.91	£24.58
20/21-091	T Kirk Forestry REFUND - Wardens Strimmer Course Holmfirth Inv11405	-£120.00	-£20.00	-£100.00
20/21-092	Warden Salary Period 22/02/2021 TO 28/03/2021	£251.00	£0.00	£251.00
20/21-093	Clerks Salary JP Period 22/02/202 TO 28/03/2021	£951.72	£0.00	£951.72
TOTAL		£3,704.13	£14.32	£3,689.81
21.32.18	To note the attached updated Cash Book/Bank Reconciliation/Budget/VAT Claim and Inventory for financial year 2020/21. (1st April 2020 to 31st March 2021).			
21.32.19	To approve the AGAR for Financial Year 2020/21 (and sign) and note the Internal Audit Report.			
21.32.20	To agree the appointment of a new clerk following presentations and interviews.			
21.32.21	To receive any Correspondence			
21.32.22	To agree Agenda items for the next meeting.			
21.32.23	Date of Next Meeting – Annual Meeting round 10th May 2021 see 21.32.02 above.			